

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: November 14, 2012

Page 1

of 3

The Board of Trustees of Thorn Township convened in regular session from 6:00 P.M. to 8:45PM. in the Township Hall. Dale Factor called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Robert Coleman	
	Present		
Richard Wilson	Present	Dale Factor	Present

VISITORS: Julian Dornon, Todd Brune, Dennis Lavender, Mike Tolliver, Rob Sands, Holly Holdcroft, Rick Franks, Ron Koehler and Jeff Zemolong.

Approval of Minutes

Motion: A motion to approve the minutes of the September 12, 2012 regular meeting was made by Richard Wilson and seconded by Robert Coleman. Votes were: Richard Wilson, Aye; Robert Coleman, Aye; Dale Factor, Aye.

Motion: A motion to approve the minutes of the September 19, 2012 special meeting was made by Robert Coleman and seconded by Dale Factor. Votes were: Robert Coleman, Aye; Dale Factor, Aye; Richard Wilson, Aye.

Motion: A motion to approve the minutes of the October 4, 2012 special meeting was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Motion: A motion to approve the minutes of the October 10, 2012 regular meeting was made by Richard Wilson and seconded by Robert Coleman. Votes were: Richard Wilson, Aye; Robert Coleman, Aye; Dale Factor, Aye.

Reports

Fiscal Officer Billie Dearlove provided copies of the October 2012 bank reconciliation. She also provided a fund status report, an appropriation status report, a receipt register and a payment register for October 2012. Additionally, an EMS payroll register was provided for October, 2012.

Billie had questions regarding a tax exemption form and an invoice that was left in her mailbox. Trustee Wilson took both documents and will get back to her regarding same. Ads for fire truck bids will be placed in the Buckeye Lake Beacon and will be due back by December 11, 2012 and will be opened on December 12, 2012 at the regular meeting. Billie also had questions regarding ordering of supplies for EMS. EMS ordering will be done by Kyle Weekly moving forward. Billie provided an update of funds received to date from Buckeye Lake Moose #2434 to the Thorn Township Fire Dept. Once checks are received for Oct and Nov, 2012, she will issue a check to the Thorn Township Firefighters Association. Billie also requested that all fire department payroll will be paid on a monthly basis instead of quarterly beginning in 2013. A note will be sent to Elaine Moore to ensure that timesheets are received monthly.

Trustee Dale Factor reported that the fire levy passed. He also reported that Tim Phipps is in litigation with the title company regarding the sale of the old fire house building. Information will follow with updates. Employee evaluations will be completed on November 28, 2012 beginning at 5:30pm. Dale reported that FEMA worksheets have been completed and we will be receiving approximately \$7,160.00 for assistance with storm damage. We are waiting on a pole for the fire siren. Dale would like to get a master lockbox for all keys belonging to the township and the fire department and would like to have this in place by 12-31-12. Dale has received a letter of resignation with conditions from Duane Moore. Rob Sands will be in charge effectively immediately and until a replacement is found. Dale will get keys and all equipment from Duane.

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: November 14, 2012

Page 2

of 3

Motion: A motion to accept the resignation of Duane Moore as Fire Chief effective immediately was made by Richard Wilson and seconded by Dale Factor. Votes were: Richard Wilson, Aye; Dale Factor, Aye; Robert Coleman, Aye.

Trustee Richard Wilson reported that he is still receiving calls regarding the trees in the canal on Twp Rd 403 which are on the property of Robert Joseph. Rick will attempt to call Mr. Joseph and will also try to get an estimate on how much it would cost to have the trees removed. Rick also reported that the water softener for the fire department will not be \$800 which is the amount previously estimated and approved. He had received an estimate from Tri-County Plumbing in the amount of \$2,860.00 and that number did not include drywall repair. The emergency fire sign at the corner of the food pantry building is approximately ½ completed. He will check with Randy Cremeans to see what additional work is needed for completion.

Motion: A motion to approve the estimate from Tri-County Plumbing was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Trustee Robert Coleman reported that he had requested an updated list of zoning board and BZA members from Debbie Morgan. Bob also reported that Dave Slater from ODOT will be surveying Twp Rd 358 within the next 2 weeks. Bob questioned whether or not the reduced road limit ads had been ran and it was determined that they had not. Billie will send an ad to the newspaper. Bob indicated that the township radios will go to JD Johnson to look over and see if they can be repaired. Bob requested that the Thorn Township Firefighter Association submit a financial statement to the Trustees by 12-31-12. He also requested that a report be submitted quarterly moving forward in 2013. Dale is checking on a price to print the employee handbooks through Somerset Printing. Bob has been having discussions with Gutridge Plumbing regarding installation of the range hood at the firehouse. More information will follow. There was no update on reimbursement for mileage from Rob Sands for fire department personnel traveling for schooling. Trustee Factor is working on getting the recording equipment repaired.

Zoning Inspector Todd Brune provided a zoning update and submitted his receipts and report for Octoberr, 2012.

Fire/EMS:

Rob Sands reported that Tyler Barber was no longer active and wanted to request that he reimburse the township for training fees that we paid. Billie will get the total amount paid and give to Rob. Rob provided a missed run report. 2 new volunteers applications were approved. They were Todd Swinehart and Bayden Chandler. Rob also requested payment of training reimbursement to Teresa Forson.

Motion: A motion to reimburse Teresa Forson for training was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Public Comment: Dennis Lavender had questions regarding the fire department by-laws. He was advised that the updated by-laws have not been approved by the Trustees and was an ongoing matter. Rick Franks voiced concerns regarding adding paid part time help on the weekends as this would not enable the local volunteers to be on the schedule. Julian Dornon reported that he will provide Trustee Coleman with a copy of the map regarding right of way for Twp Rd 358.

Motion: A motion to move to executive session at 7:29PM to discuss township employee matters pursuant to R.C. 121.22(G) was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Robert Coleman, Aye.

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

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Page 3

of 3

A motion to come out of executive session at 8:45PM was made by Robert Coleman and seconded by Richard Wilson. Votes were: Aye; Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor.

Warrants were signed.

Meeting Adjourned

There being no further business, a motion to adjourn at 8:45 pm was made by Robert Coleman and seconded by Richard Wilson. Votes were: Aye; Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor.

Billie Dearlove

Dale Factor

Richard Wilson

Robert Coleman

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.