

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: December 12, 2012

Page 1

of 3

The Board of Trustees of Thorn Township convened in regular session from 6:00 PM to 7:25PM in the Township Hall. Dale Factor called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Robert Coleman	
	Present		
Richard Wilson	Present	Dale Factor	Present

VISITORS: Julian Dornon, Todd Brune, Dennis Lavender, Rob Sands, Jeremy Weekly, Mark Holdcroft, Holly Holdcroft, and Jeff Zemolong.

Approval of Minutes

Motion: A motion to approve the minutes of the November 14, 2012 regular meeting was made by Robert Colman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor, Aye.

Motion: A motion to approve the minutes of the November 28, 2012 special meeting was made by Richard Wilson and seconded by Robert Coleman. Votes were: Richard Wilson, Aye; Robert Coleman, Aye; Dale Factor, Aye.

Motion: A motion close the bids on fire engine #291 was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Robert Coleman, Aye;

2 sealed bids were received for fire engine #219 and were opened by Dale Factor. One was from Philip Banak in the amount of \$500.00 and the other was from Jason Foltz and was in the amount of \$1,550.00. Discussion followed.

Motion: A motion to reject both bids was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Reports

Fiscal Officer Billie Dearlove provided copies of the November 2012 bank reconciliation. She also provided a fund status report, an appropriation status report, a receipt register and a payment register for November 2012. Additionally, an EMS payroll register was provided for November, 2012. Billie requested approval to purchase hams and gift cards for the road workers. The request was approved. Billie reported that she had completed new software training for 2 days at the office of the Auditor of State in Columbus. This training had to be completed before the UAN accounting and payroll could be rolled over to 2013. It was decided that the 2013 Reorganizational Meeting will be held on January 2, 2013 at 6:00pm at the township administrative office.

Trustee Dale Factor reported that the fire siren installation was complete and working. He also reported that the new township radios had been delivered and distributed. It was discussed and decided that squad repairs will be made by Jim Miller Body Shop of Zanesville, Oh. Rick Franks is working with them and coordinating the repairs. Dale provided certificates of completion of the required BWC training that he did online. Dale also revisited the resignation of Mark Holdcroft as Asst. EMS Chief. Discussion followed.

Motion: A motion to approve Jim Miller Body Shop to repair the squad was made by Richard Wilson and seconded by Dale Factor. Votes were: Richard Wilson, Aye; Dale Factor, Aye; Robert Coleman, Aye.

Motion: A motion to accept the resignation of Mark Holdcroft effective 12-31-12 was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: December 12, 2012

Page 2

of 3

Trustee Richard Wilson reported that he will be contacting PCJFS to discontinue using workers Hupp and Elick. He will continue to try to use the program however, these two workers are not dependable or reliable. Rick reported that there are cars sitting on the road in the Robinwood area. He has been in contact with the Sheriff's department and the vehicle owners will be called and then the vehicles will be towed. The emergency fire light on Zion Road is finished and in service. He requested that members from the fire department write up a thank you note to Randy Cremeans for the labor he donated to the project. Rob will send Billie something to put in the paper. Rick also inquired about the cemetery mowing. We will continue to have John Ulmer do the cemetery mowing.

Trustee Robert Coleman reported that cost of installation of the range hood at the fire house would be a minimum \$16,000.00. He recommended that the deep fryer be removed and it could be rolled out of the building and used on special occasions and for special purposes. Bob met with Kent Cannon to discuss repairs and maintenance on Twp Rd 388. The recommendation is to place a culvert in the ditch and Kent indicated that he is willing to assist equipments, etc. if needed. Bob also had a conversation with ODOT regarding this area and will report back on this. Bob is in the process of organizing a group of local leaders for the purpose of creating an economic development team. More to follow on this. Bob inquired on the status of the lock box for keys but there was no update. He also requested holding a special meeting early in the new year to discuss the employee handbook.

Zoning Inspector Todd Brune provided a zoning update and submitted his receipts and report for November, 2012.

Fire/EMS:

Rob Sands reported that the batteries and chargers had been repaired by Physio-Control. He also noted that the department has been working on a budget for 2013. Rob indicated that they would like to budget for 2-3 sets of turnout gear in 2013 as some of the gear is no longer usable. There is a house burn scheduled for March 9, 2013 and the department may need to spend approximately \$1,000 for supplies. They also need to renew the license for the radio frequency and tower. The cost will be approx \$1,800.00. A request to price gear racks was approved. Rob request that the Trustees temporarily promote Jeremy Weekly to Asst. Chief due to the resignation of Mark Holdcroft.

Motion: A motion to appoint Jeremy Weekly as Asst. Chief on a temporary interim basis was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Robert Coleman, Aye.

Warrants were signed.

Meeting Adjourned

There being no further business, a motion to adjourn at 7:25 pm was made by Robert Coleman and seconded by Richard Wilson. Votes were: Aye; Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor.

Billie Dearlove

Dale Factor

Richard Wilson

Robert Coleman

RECORD OF PROCEEDINGS

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Page 3

of 3

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.