

# RECORD OF PROCEEDINGS

## THORN TOWNSHIP TRUSTEES

### REGULAR SESSION

Held: February 8, 2012

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The Board of Trustees of Thorn Township convened in regular session from 6:00 P.M. to 8:58P.M. in the Township Hall. Dale Factor called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Robert Coleman	Present
Richard Wilson	Present	Dale Factor	Present

**VISITORS:** Todd Brune, Dennis Lavender, Jason Foltz, Mark Holdcroft, Dave Lyle, Rick Franks and Mike Tolliver.

#### Approval of Minutes

A motion to approve the minutes of the January 11, 2012 regular meeting was made by Richard Wilson and seconded by Bob Coleman. Votes were: Richard Wilson, Aye; Robert Coleman, Aye; Dale Factor, Aye.

A motion to approve the minutes of the January 18, 2012 special meeting was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor, Aye.

A motion to approve the minutes of the January 23, 2012 special meeting was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor, Aye.

A motion to approve the minutes of the January 30, 2012 special meeting with one correction was made by Richard Wilson and seconded by Bob Coleman. Votes were: Richard Wilson, Aye; Robert Coleman, Aye; Dale Factor, Aye.

#### Reports

**Fiscal Officer Billie Dearlove** provided copies of the January 2012 bank reconciliation. She also provided a fund status report, an appropriation status report, a receipt register and a payment register for January 2012. Additionally, an EMS payroll register was provided for January 2012. Billie had the contract renewal with CSA and requested that the Trustees sign it. A letter from Oxford Oil was presented showing the list of all salt water that was hauled in 2011. Billie had received 2 invoices from new vendors for services that the fire department did not provide a PO or Blanket Certificate number for. A copy of the letter that was sent to all vendors will be returned with the invoices indicating that these will be processed once the correct and complete information is on the invoices. Copies of correspondence regarding our closed Lowe's account and Comtech account was also provided.

**Trustee Dale Factor** requested that Jason Foltz extend his offer on 25 E. Columbus Street for an additional 30 days after a brief discussion regarding the building and the siren located on top of the building. Mr. Foltz indicated that he would extend the offer. Dale reported that Mike Kennedy had showed the building to another interested party on Feb. 7, 2012. There was discussion regarding the requested changes in the zoning resolution regarding boat docks. The Trustees provided Todd Brune with suggested language which will be taken back to the zoning commission to be modified if they agree. The township personnel policy is still being reviewed by Asst. Prosecutor Steve Herendeen. Dale would like to run an ad for mowing at the township building and fire station. He will send an ad to Fiscal Officer Dearlove to put in the newspaper. Tim Frash of the Perry County Engineers office has requested that one of the Trustees ride with him to determine the mapping details of Thorn Twp. roads. There was discussion about widening the road on the corner of Twp rd 79. Dale indicated that Casey Casto was interested in being appointed to the Zoning Commission.

A motion to deny requested changes in the zoning resolution with regard to boat docks was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor, Aye.

A motion to appoint Casey Casto to the Zoning Commission replacing Marci McCauley was made by Richard Wilson and seconded by Bob Coleman. Votes were: Richard Wilson, Aye; Robert Coleman, Aye; Dale Factor, Aye.

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**Trustee Richard Wilson** reported that we still need to approve and install load limit reduction signs on various township roads which will indicate a 50% reduction on weight limits. Once approved, we will need to place an ad in the newspaper with this information. Rick asked if the other Trustees had the opportunity to look at the used chipper and they had not. Rick had received a check for \$1,000 from the loggers that damaged Twp road 29. The check had been given to the fiscal officer. Trustee Wilson inquired of the Fire/EMS members present if they went by the fire department by-laws and Mike Tolliver responded that they did.

A motion to reduce load limits on township roads by 50% until Apr. 15, 2012 was made by Dale Factor and seconded by Bob Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

**Trustee Robert Coleman** reported that he had received the records from the 2 Fire/EMS checking accounts. Discussion followed regarding the scope of the audit. Fiscal Officer had received confirmation from Mike Young that his firm would be able to perform the audit. Bob will meet with Mike to give him the records. There was discussion regarding the new sign for the township complex. Bob had a drawing from Steve Dornon which he passed around. Dale will check on getting trees for the perimeter of the property. Billie Dearlove will contact landscaping companies to get an estimate of landscaping at the entrance of the driveway. Bob questioned whether or not drug tests were randomly ran on members of the fire department. Mark Holdcroft and Mike Tolliver indicated that was not something that has ever been done and indicated that was more for larger departments in big cities. Trustee Coleman requested reimbursement for health insurance. He had declined the township coverage and his coverage cost considerably less than he could get through the township plan.

A motion to approve monthly reimbursement to Trustee Coleman for health insurance was made by Richard Wilson and seconded by Dale Factor. Votes were: Richard Wilson, Aye; Dale Factor, Aye.

**Zoning Inspector Todd Brune** provided a zoning update and submitted his report for January, 2012.

**Fire/EMS:** Mark Holdcroft reported that the department held their annual appreciation dinner. Mark requested funds to upgrade the Life Pack 12 for approximately \$1,200.00. He also requested approval for a new first in bag for medic #292.

A motion to approve the upgrade of Life Pack 12 for up to \$1,200.00 from PhysioControl was made by Richard Wilson and seconded by Dale Factor. Votes were: Richard Wilson, Aye; Dale Factor, Aye; Robert Coleman, Aye.

Mike Tolliver was in attendance and provided an update of new members and training. He also reported that the copier was broken again and requested that a new copier be purchased. He was told to provide estimates and the matter will be discussed later. Fiscal Officer Dearlove indicated that she was being provided a new printer/copier/fax from the State of Ohio and that the copier she currently uses could be given to the fire department. Mike reported that the engine is out of service and was being repaired and should be back in service tomorrow. He also reported that the rescue failed the pump test and feels that we need to discuss the purchase of a new fire truck. Mike presented a letter from Rick Franks regarding repairs last year that had to be made to the brush truck. There was discussion regarding same.

Dave Lyle was in attendance to make a personal complaint regarding the letter that was sent to the Trustees last month by resident Ed Corns. There was discussion around the donations and checking and savings accounts. Dave presented a letter from Peoples National Bank stating that he does not have nor has he ever had a personal account with Peoples National Bank.

#### **Warrants were signed.**

A motion to move to executive session at 8:00P.M. pursuant to ORC Section 121.22G1 to discuss Fire Department personnel matters was made by Robert Colman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor, Aye.

A motion to come out of executive session at 8:58P.M. was made by Robert Colman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor, Aye.

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### Meeting Adjourned

There being no further business, a motion to adjourn at 8:58 pm was made by Richard Wilson and seconded by Dale Factor. Votes were: Richard Wilson, Aye; Dale Factor, Aye; Robert Coleman, Aye.

The meeting was adjourned.

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Billie Dearlove

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Dale Factor

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Richard Wilson

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Robert Coleman

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.