

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: May 13, 2015

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The Board of Trustees of Thorn Township convened in regular session from 6:30PM to 8:35PM in the Township Hall. Robert Coleman called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Robert Coleman	Present
Richard Wilson	Present	David Lyle	Present

VISITORS: Corlyn Altier, Kevin Howell, Ed Corns, Jeremy Weekly, Tristan Shoults and Trent Coble

Corlyn Altier in attendance to provide an EMS Billing Recap to date.

Kevin Howell in attendance to review the township insurance renewal.

Reports

Fiscal Officer Billie Dearlove – provided a fund status report, an appropriation report, a revenue budget report and the April 2015 bank reconciliation. Billie had prepared a letter to Sheriff William Barker regarding parking on the road on Twp Rd 403 at the request of the Trustees. The letter was signed by all Trustees and will be forwarded to Sheriff Barker. Billie reported that the request regarding tags for the new dump truck had been submitted to the State of Ohio. An invoice from Flora's Diesel was questioned and she was informed by Jeremy Weekly that this was for maintenance on the Pierce engine #291. We received an email from Aaron Glasgow with an attachment of a draft of the proposed agreement with the Village of Thornville. The draft has been sent to the attorney for the Village and Aaron is waiting on a response from Brian Zets. Billie also received an email from Attorney Jeffrey Stankunas regarding an addendum to our personnel policy handbook regarding social media. Once the addendum is finalized and approved, it will be added to the personal policy. The Cintas renewal agreement that was signed in March 2014 for an additional 60 months had been signed by Teresa Forson. Billie will contact Cintas and let them know that Teresa is not authorized to enter into any agreement on behalf of Thorn Township or the Thorn Township Fire Department and that we will be terminating the agreement.

Trustee Robert Coleman received a report from Thornville regarding drinking water. Bob had informed the county that we are repaving the Thornport area. Bob reported that Debbie Morgan is moving out of the township and inquired as to whether her not living in the Township would pose a problem. It was decided that Debbie will continue as our Zoning Secretary. Bob had been contacted by Julian Dornon that he was concerned about trees in the park by his house. The Perry County water department needs to shut water off for 8-10 hours for replace valves. They will provide an advance notice to Bob. The old fire department radios are of no use and FCC will no longer approve use.

A Motion to close bids on road work was made by David Lyle and seconded by Richard Wilson. Votes were David Lyle, Aye; Richard Wilson, Aye; Robert Coleman, Aye. The only bids that were received were from the Shelly Company which were opened. The bid for single seal (chip & seal) was \$13,986.26 per mile on 4 miles for a total of \$55,945.03. The bid for 448 Type 1 Asphalt concrete surface for the Thornport area was \$94,050.00.

A Motion to accept the bid from Shelly Company with the addition of start dates and penalty phase being added to the contract for chip & seal was made by Richard Wilson and seconded by David Lyle. Votes were: Richard Wilson, Aye; David Lyle, Aye; Robert Coleman, Aye.

A Motion to accept the bid from Shelly Company with the addition of start dates and penalty phase being added to the contract for asphalt was made by Robert Coleman and seconded by David Lyle. Votes were: Robert Coleman, Aye; David Lyle, Aye; Richard Wilson, Aye.

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A Motion to keep Debbie Morgan as zoning secretary was made by Robert Coleman and seconded by David Lyle. Votes were: Robert Coleman, Aye; David Lyle, Aye; Richard Wilson, Aye.

Trustee Richard Wilson reported that the small salt water tank is leaking. Rick will check on prices to replace and report back. Rick will talk to Shelly Company regarding the additions needed for the road contracts.

Trustee David Lyle: No additional items to report

Zoning: Ed provided a zoning update. He submitted the monthly fees and report for April, 2015. With the issues surrounding Buckeye Lake, Ed thinks permits will be down drastically. He is still looking for zoning software. Licking Co. needs copies of zoning documents to work on their environmental plan. Ed is looking to purchase Adobe Professional as well as purchasing an in-focus machine which will enable him to create and edit zoning documents more easily. Ed indicated that he learned that the Fire Department has authority to deem a property unsafe and will work with Jeremy to update the list of problem houses within Thorn Township.

A Motion to purchase Adobe Professional software and an In-Focus machine was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

Fire/EMS: Jeremy provided a Fire/EMS run update. He also provided an update on the status of weekend coverage. Jeremy requested that David Smith be reinstated onto the department. He also requested to add Larry Thomas. Jeremy reported that the balance of the grant that was received from the Energy Cooperative would have to be returned if we did not add funds in the amount of \$3,200.00 and equip both units. Jason Mitchell resigned from the department due to relocation to Philo, Ohio. Jeremy requested that Tristan Shoults be appointed as Interim Deputy Chief. Discussion followed.

A Motion to approve Tristan Shoults as Interim Deputy Chief was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

A Motion to approve reinstatement of David Smith was made by David Lyle and seconded by Robert Coleman. Votes were: David Lyle, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

A Motion to approve Larry Thomas as a fire department employee was made by David Lyle and seconded by Richard Wilson. Votes were David Lyle, Aye; Richard Wilson, Aye; Robert Coleman, Aye.

A Motion to approve the expenditure of \$3,200.00 for Fire Department equipment was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

Public Comment – Trent Coble was in attendance to discuss the culvert that is collapsed by Dollar General. The culvert was installed by Steve Kaufman originally. Trent provided an estimate from Kendrick Excavating to repair the culvert for \$4,472.00. Discussion followed. The question came up that if they investigate further and find that the collapsed culvert is the responsibility of Dollar General, will they pay for the repair. Trent will contact them and get back with Bob tomorrow and let him know.

Meeting Adjourned

There being no further business, a motion to adjourn at 8:35 PM was made by Richard Wilson and seconded by David Lyle. Votes were: Richard Wilson, Aye; David Lyle, Aye; Robert Coleman, Aye.

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Richard Wilson

David Lyle

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.