

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: May 10, 2017

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The Board of Trustees of Thorn Township convened in regular session from 6:00 PM to 8:10 PM in the Township Hall. Robert Coleman called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Robert Coleman	Present
Richard Wilson	Present	David Lyle	Present

VISITORS: Ed Corns, Megan Roscheck, Ryan Packer, Jeremy Weekly, Samantha Grashel, Mark Holdcroft, Holly Holdcroft, Bill Collinson and Jeff Ritter.

Various Visitor Matters:

Megan Roscheck from OTARMA was in attendance to discuss renewal of insurance for 2017-2018. There were no rate increases from the prior year and discussion followed.

Motion: A motion to renew insurance coverage with OTARMA for 2017-2018 was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

Jeremy Weekly presented Mark Holdcroft with a Meredith Service Award for his 16 ½ years of service to Thorn Township.

Ryan Packer from The Shelly Company was in attendance regarding 2017 road bids.

Motion: A motion to close the road bids was made by Richard Wilson and seconded by David Lyle. Votes were: Richard Wilson, Aye; David Lyle, Aye; Robert Coleman, Aye.

One bid was received from The Shelly Company which was opened. Discussion followed. The grand total for the road work was \$158,565.20. All work is to be completed within 45 days of acceptance of the contract. There was also an estimate to pave the parking lot at the fire station as well as the drive way approach to the Township administrative offices. This estimate was a total of \$39,988 with \$28,148 being for the fire department and \$11,840 to the Township.

Motion: A motion to accept The Shelly Company bid for Township Roads was made by Richard Wilson and seconded by Robert Coleman. Votes were: Richard Wilson, Aye; Robert Coleman, Aye; David Lyle, Aye.

Motion: A motion to accept The Shelly Company bid for the fire station parking lot and the Township drive was made by David Lyle and seconded by Richard Wilson. Votes were: Richard Wilson, Aye; David Lyle, Aye; Robert Coleman, Aye.

Bill Collinson and Jeff Ritter were in attendance with a presentation highlighting the Bike Buckeye Lake project. They discussed the project, shared a power point presentation highlighting the program and asked for support from the Township for future progress of the project.

Mr. Ritter left a letter for the Trustees at the request of Cynthia Ritter. The letter requested that the Trustees pass a resolution that no engine breaks by semi-trucks be allowed on Route 13 south of I-70 and past Thornville. This is not in the jurisdiction of the Thorn Township Trustees.

Reports

Fire/EMS: Jeremy was in attendance and provided a Fire/Ems run update. He also requested approval of several new policies to be added to the SOP's. The policies are a Station Management Policy and a Wildland Fire Policy. He presented Firefighter/Paramedic Samantha Grashel who was interested in joining the department as a part-time employee. Discussion followed. Jeremy requested that Kyle Sands

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be reimbursed for 20% of his schooling per our policy. Jeremy will gather paperwork and provide for Billie so that a check can be written. Jeremy applied for an Energy Co-Op Grant for \$5,600 to purchase a trailer for the UTV.

Motion: A motion to approve Samantha Grashel as a part-time employee was made by David Lyle and seconded by Robert Coleman. Votes were: David Lyle, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Motion: A motion to approve that the Station Management Policy and the Wildland Fire Policy be added to the SOP's was made by Robert Coleman and seconded by David Lyle. Votes were: Robert Coleman, Aye; David Lyle, Aye; Richard Wilson, Aye.

Motion: A motion to reimburse Kyle Sands 20% of his schooling per year beginning June 2017 was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

Zoning: Ed Corns provided a zoning update along with his monthly report and fees collected. Ed was given the G2 Planning final invoice for approval.

Fiscal Officer Billie Dearlove provided the April 2017 bank reconciliation with copies. Billie also provided a fund status report, receipt report, appropriations report and a payment report. Billie had prepared a thank you letter to Richard Shelly for his generous donation for excavation work at the new park which the Trustees signed and will now be mailed to Mr. Shelly. There was discussion about the effective date of the road closure permits and it was decided that the permit requirement will be effective May 1, 2017.

Trustee Robert Coleman: Bob provided copies of photos and an estimate for damage to Chip McNeer's fence which was damaged when road worker, John Dalton was mowing in the area. Bob has been working on the Request for Statement of Qualifications with Chip McNeer and Jeff Stankunas. Once these are completed, we will add them to the website requesting firms to submit to us for review. Bob reported that the Trustees had completed the public records training in April in New Lexington. The environmental review is still in progress. Bob recommended we start to think about disposal of old Township records that are past the retention period.

Trustee Richard Wilson: Rick reported that the community service workers had cleaned both the fire house and the township building and this partnership will continue. He indicated that the cost to sandblast the bed of the dump truck will be approximately \$2,000. Rick met with County Engineer Kent Cannon to discuss blacktopping the streets in Robinwood. Discussion around the purchase of a new dump truck followed and it was decided we will get the specifications from Coughlin.

Trustee David Lyle: Dave inquired as to whether we should consider laying new carpet in the township meeting room. After discussion, Dave will get estimates to replace the carpet with tile or laminate and report back.

Meeting Adjourned

There being no further business, a motion to adjourn at 8:10 PM was made by Richard Wilson and seconded by David Lyle. Votes were: Richard Wilson, Aye; David Lyle, Aye; Robert Coleman, Aye.

Billie Dearlove

Robert Coleman

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Richard Wilson

David Lyle

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.