

# RECORD OF PROCEEDINGS

## THORN TOWNSHIP TRUSTEES

### REGULAR SESSION

Held: October 9, 2019

Page 1 of 3

The Board of Trustees of Thorn Township convened in regular session from 6:05 P.M. to 7:08 P.M. in the Township Hall. Trustee Coleman called the meeting to order with the following members and visitors present:

#### Members:

Billie Dearlove	Present	Robert Coleman	Present
Richard Wilson	Present	David Lyle	Present

**Visitors:** Anna Cox, Traci Sturgill, Ron Combs, Bob Combs, Jeff Zemolong, John Ulmer, Joe Blain

#### Approval of Minutes:

**Motion:** A motion to approve the September 11, 2019 Regular Session Minutes was made by Trustee Wilson and seconded by Trustee Lyle. **Votes were:** Robert Coleman; Aye, Richard Wilson; Aye, David Lyle; Aye.

#### REPORTS:

##### Fiscal Officer's Report:

Fiscal Officer Dearlove provided the monthly financial reports, payroll reports and bank reconciliation for September, 2019 and Purchase Orders for the trustee's signatures. Fiscal Officer Dearlove said that as she stated at last meeting, she would like for the township to pay off the note for the new fire truck since the funds are available to do so. She asked the board to approve a resolution to pay off the new fire truck in the amount of \$303,681.07.

**Motion:** A motion to approve Resolution 2019-45 to pay off the note at Peoples State bank for the new fire truck in the amount of \$303,681.07 was made by Trustee Coleman and was seconded by Trustee Wilson. **Votes were:** Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

Fiscal Officer Dearlove asked that if anyone needs to contact her please call her cell phone or at the township office number. She also stated that she needed to have all employee's sign for receipt of State Fraud Reporting Forms. These forms are required to be on file by the state in all personnel files. She also stated that that she has received an invoice from Eric Holloway for payment in the amount of \$2,907.00.

##### Fire & EMS:

Chief Weekly presented an itemized equipment list for the new fire truck in the amount of \$64,188.74. He also stated that the truck would be finished and ready for pick up December 9, 2019. A brief discussion was held on the equipment list for the new fire truck.

**Motion:** A motion was made by Trustee Lyle to approve the purchase of equipment for the new fire truck in the amount of \$64,118.74 and was seconded by Trustee Wilson. **Votes were:** Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

Chief Weekly also passed around some updated photos of the new truck and he also stated that this is fire prevention week and they will be busy with all the school children.

##### Zoning:

Zoning Inspector Ed Corns presented the board with an updated monthly report. He reported that the issue on Township Road 500 has been resolved. He also gave the board an update on the issue of the removal of the unsafe, insecure and structurally defective structures at Township Road 87. He stated that the structures can be immediately destroyed and that we can enter into a contract with a contractor for scraping the structures. He also informed the trustees that the property has been purchased by the grandson and he has sent him a letter advising him that the structures must be removed and he has 30 days to do so. If he does not remove the structures we can move forward and remove them and asses all costs incurred to the property taxes. Zoning Inspector Corns stated that the grandson has not been cooperative with him and that if the structures have to be removed by the township, that he suggests that someone from the Perry County Sheriffs department be present. He also stated that the pallet issue at the property at 14525 Township Road 1064 and 14525 Township Road 1061 have been cleaned up, however they took the pallets and put them at the property across from Robinwood. He has informed them that these pallets must be removed and properly disposed of. Zoning Inspector Corns stated that

# RECORD OF PROCEEDINGS

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Page 2 of 3

their portion of the 2017-2018 audit is done with them having no issues, however the state auditors did suggest that he should not be holding checks he receives for permits 30 to 50 days, that they need deposited sooner. Fiscal Officer Dearlove stated that he could drop them off to Anna at the Village Office weekly or as needed. He also passed out a model of a Property Maintenance Code for review by the trustees. He informed them that the model can not be modified, you must accept it as is, however the board will establish the penalty codes. Once again Ed advised that they can not deviate from the model, they must either accept it as is or not accept it at all, they cannot make any changes to the property maintenance code model they are reviewing. He also informed them that he would be on vacation the last week of this month.

### **Trustee Coleman:**

Trustee Coleman stated that employee reviews need to be completed before the next township meeting. No date was set at this time for the reviews to be done. He also informed the board and the fiscal officer that the township must inform all Bed & Breakfast owners that Thorn Township now has a Bed Tax. He stated that they need to get with the county and get a list of these businesses in the township so they can advise them of the tax. He also advised that they must have a meeting and vote on the proposed fence regulations before the 29<sup>th</sup> of this month. No date was set at this time. Trustee Coleman asked if the other trustees have put anything together for standards for taking over private roads. They stated that they did not have anything ready yet.

### **Trustee Wilson:**

Trustee Wilson stated that Shelly Company has completed all the paving. He also stated that the concrete in front of the firehouse needs to be sealed before winter and they need to get an estimate on the cost for this. He also stated that the electrical problem at the Food Pantry and Medical Equipment Loan Facility was repaired by Gibson Electric and the cost for the repairs was \$409.00

### **Trustee Lyle:**

Trustee Lyle stated that he has met with Thornville Village Administrator Traci Sturgill about setting up a meeting to continue working on the EMC Disaster Service Recovery Program.

### **Public Comments:**

John Ulmer stated that his current contract for mowing for Thorn Township will be expiring at the end of 2019 and he would like to ask the board to accept a new two-year contract for his services for the years 2020 and 2021. He presented them with a contract to review.

**Motion:** A motion was made by Trustee Wilson to accept a new mowing contract from John Ulmer for years 2020 and 2021 to mow the Friends Cemetery at the cost of \$85.00, the Union Baptist Cemetery at the Cost of \$115.00 and the Township Building Property at the cost of \$70.00 per each mowing of the property and was seconded by Trustee Lyle. **Votes were:** Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

Joe Blain stated that he wanted to thank Zoning Ed Corns for resolving the issue at Township Road 500.

Traci Sturgill asked the township if they could go take a look at their lot in the village and maybe remove the rocks at the edge of the property.

### **Meeting Adjournment:**

**Motion:** A motion was made by Trustee Wilson to adjourn the meeting and was seconded by Trustee Coleman. **Votes were:** Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye. Meeting was adjourned at 7:08 P.M.

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Billie Dearlove

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David Lyle

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Richard Wilson

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Robert Coleman

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Page 3 of 3

All of the formal actions of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.