

# RECORD OF PROCEEDINGS

## THORN TOWNSHIP TRUSTEES

### REGULAR SESSION

Held: July 10, 2019

Page 1 of 3

The Board of Trustees of Thorn Township convened in regular session from 5:00 P.M. to 7:09 P.M. in the Township Hall. Trustee Coleman called the meeting to order with the following members and visitors present:

#### Members:

|                 |         |                |         |
|-----------------|---------|----------------|---------|
| Billie Dearlove | Present | Robert Coleman | Present |
| Richard Wilson  | Present | David Lyle     | Present |

**Visitors:** Anna Cox, Steve Lehmon, Anna George, Floyd George, Paul George, Jackie Fields, Jeff Fields, Susan Gentel, Traci Sturgill

#### Reports:

#### Approval of Minutes:

**Motion:** A motion to approve the June 12, 2019 Regular Session Minutes was made by Trustee Richard Wilson and seconded by Trustee David Lyle. **Votes were:** Robert Coleman; Aye, Richard Wilson; Aye, David Lyle; Aye.

**Motion:** A motion to approve the June 19, 2019 Special Meeting Minutes (5:00 to 6:24 p.m.) was made by Trustee David Lyle and seconded by Trustee Richard Wilson. **Votes were:** Robert Coleman; Aye, Richard Wilson; Aye, David Lyle; Aye.

**Motion:** A motion to approve the June 19, 2019 Special Meeting Minutes (6:25 to 6:26 p.m.) was made by Trustee David Lyle and seconded by Trustee Richard Wilson. **Votes were:** Robert Coleman; Aye, Richard Wilson; Aye, David Lyle; Aye

#### Fiscal Officer Billie Dearlove:

Fiscal Officer Dearlove provided the monthly financial reports, payroll reports and bank reconciliation for June 2019. Fiscal Officer Dearlove reported that the Ohio Department of Commerce would like to have a copy of the Cemetery Rules, she also stated that both the attorney for township and Village of Thornville are still working on the deed for the sale of the old firehouse. Fiscal Officer Dearlove asked the trustees about the renewal contract with Cintas. A brief discussion was held. It was decided that they would not renew this contract and Billie would send them a certified letter to advise them that they do not wish to renew the contract. A brief discussion was held on finding a different service for the janitorial needs and supplies for the shop.

#### Public Comment:

Zoning Inspector Ed Corns stated that several people here tonight are in attendance about a complaint he has received for a property located on Township Road 87. The property is owned by Dorothy Helser, who is deceased. The two trailers on the property were condemned by the Perry County Health Department back in 2011. There is also a house on this property and only one well and septic system that was servicing all three dwellings. It also has trash and old furniture piled in the yard. Zoning Inspector Ed Corns stated that Ohio law states that a separate septic and well is required for each dwelling on all properties. He stated that he is asking the board for a resolution to move forward with enforcement action to have the two trailers removed from the property. A brief discussion was held on this issue. Mr. Steve Lemon who was in attendance stated that he had concerns about the septic system servicing three dwellings on this property. He also added that there was trash, debris and old furniture piled on the property and it was an eyesore and needs cleaned up.

**Motion:** A motion was made by Trustee Coleman to adopt Resolution 20-2019 from our attorney for enforcement action on the property located on Township Road 87, owned by Dorothy Helser and was seconded by Trustee Wilson. **Votes were:** Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Abstain.

Anna, Floyd and Paul George stated that they were in attendance for an update on the Coffee Shop that is going in next to their property. They stated that they have still not received a copy of the Easement Agreement to review. Fiscal Officer Dearlove stated that she thought Mr. Horvath was going to get a

# RECORD OF PROCEEDINGS

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Page 2 of 3

copy of the agreement to them and she provided them with a copy for their review. A brief discussion was held about the final inspection of the easement. Perry County Engineer Kent Cannon advised the trustee's that he can not do the final inspection and that they would have to hire a civil engineer to do the final inspection. The board decided that Mr. Horvath will be liable to cover all cost of the civil engineer to do the final inspection and that the township will choose the engineering firm that will do the final inspection.

Jackie and Jeff Fields stated that they had concerns about the grading of the property and also about lights of vehicles shining in their windows as cars exit the drive thru. They also stated that they had concerns about the parking lot going in next to their property which is within a few feet of their home. Their air conditioning unit could quite possibly have to be moved because it is not on their property. The trustees told them they might want to have a survey done and get with the property owner, Tim Cotterman about the unit if it indeed is not on their property.

#### **Fire/EMS**

Chief Jeremy Weekly presented an updated run report. He stated that Kyle Sands has passed his EMT class and is now Stated Certified. He also reported that the department received a grant in the amount of \$3600.00 from the State of Ohio and he would like to use the grant money to purchase two new tablets for the department. He also advised that he went to Wisconsin to inspect the progress of the new fire truck. Chief Weekly stated that he is working on revising the fire department's policies and trying to make sure they are the same as the policies of the township. A brief discussion was held. It was decided that the township and the fire department need to sit down and look over both policies and revise them. Fiscal Officer Dearlove will also be working on the revisions with them.

#### **Zoning:**

Zoning Inspector Ed Corns presented the board with an updated monthly report. He stated that he has received new pricing for the zoning software that he presented to the board at last month's meeting. He said the cost is now down to \$5000.00 from the previous \$10,000 quote. The \$5,000 consists of a \$3000.00 annual fee and \$2000.00 set up cost for the software. A brief discussion was held. Fiscal Officer Dearlove stated that she would like to take a look at the financial information and get back with them on this. She reminded them that zoning salary increases just went into effect July 1<sup>st</sup>, 2019. Zoning Inspector Ed Corns stated that this offer will only be good until July 19<sup>th</sup>, 2019. Trustee Wilson and Trustee Lyle stated that they would not be available next week for a special meeting to discuss prior to the 19<sup>th</sup>.

**Motion:** A motion was made by Trustee Coleman and was seconded by Trustee Lyle to approve the purchase of the zoning software at the price of \$5000.00. **Votes were:** Robert Coleman, Aye; Richard Wilson, Nay; David Lyle, Aye. Motion was approved.

#### **Trustee Robert Coleman:**

Trustee Coleman advised as of June 13<sup>th</sup> the board was removed at Township Road 1073. He also reported that he spoke with Flautt about the Township noise ordinance and it is correct. The clean up by Community Action has started at the mouth of Honey Creek to the mouth of Buckeye Lake. He stated we have the final drawing of the park and will start on the bidding process. A brief discussion was held about a Road Way Use Maintenance Agreement. No action was taken on this.

#### **Trustee Richard Wilson:**

Trustee Wilson advised that Shelly Company has completed all the road work, he also stated that he has been advised that FEMA is now allowing entities to bundle projects for storm damage back in May, so township may qualify now. Rick asked about the road in front of Champs Pizza, if the township was going to take it over. A brief discussion on this. Trustee Wilson also advised that Kent Cannon said it is up to the township as to what the specs will be to bring the road up to standards. No action was taken on this.

#### **Trustee David Lyle:**

Trustee Lyle stated that Jenny La Rue need's information from the township to proceed with the grant and will be at the next meeting to explain.

# RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

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Page 3 of 3

### Meeting Adjourned:

With no further business to discuss, a motion was made to adjourn the meeting at 7:09 P.M. by Trustee Wilson and seconded by Trustee Coleman. **Votes were:** Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

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Billie Dearlove

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David Lyle

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Richard Wilson

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Robert Coleman

All of the formal actions of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.