

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: March 13, 2013

Page 1

of 3

The Board of Trustees of Thorn Township convened in regular session from 6:00PM to 8:10PM in the Township Hall. Dale Factor called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Robert Coleman	
	Present		
Richard Wilson	Present	Dale Factor	Present

VISITORS: Julian Dornon, Todd Brune, Dennis Lavender and Jeremy Weekly.

Approval of Minutes

Motion: A motion to approve the minutes of the February 13, 2013 regular meeting was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye.

Motion: A motion to approve the minutes of the March 7, 2013 special meeting was made by Robert Coleman and seconded by Richard Wilson. Votes were: Aye; Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor.

Reports

Fiscal Officer Billie Dearlove provided copies of the February 2013 bank reconciliation. She also had a fund status report, payment register, receipt register and appropriation status report. An EMS payroll register was provided for February 2013. We received a thank you note from the family of Jerry Nethers for the flowers that were sent to his funeral. Billie provided information regarding the request last month for the purchase of a new pickup truck. Approximately \$30,000.00 had already been appropriated for new equipment for 2013 so if we buy the truck, appropriations will have to be increased by approximately \$14,000.00. There was also discussion on financing the truck. This will be discussed further later in the meeting. Billie inquired about the Resolution of Support which had already been discussed with Bob and signed by Dale. A copy was kept for our files. A quote from ADT for security for the township building had been received by Bob Coleman. This will be kept on file in the event we decide to engage a company for security. The contract for cemetery mowing by Treg Ulmer for 2013 was signed and a copy will be sent to Treg and a copy will be retained for our files. Old invoices were received from BD Technical Services from 2012. These were originally given to Duane Moore but were never forwarded on for payment. Jeremy Weekly indicated that they were okay to pay. Billie provided an update on the progress of the new website design. This will be a matter for further discussion.

Trustee Dale Factor had received a check for the FEMA grant in the amount of \$5,370.00. Dale reported that according to the ORC, only 2 alternates could be appointed to both the zoning commission and the board of zoning appeals. 3 alternates were incorrectly appointed at the last regular meeting. Todd will speak to the alternates and report back on who will remain as an alternate on the BZA. Dale inquired as to whether the township is prepared to post no parking on the pavement signs throughout the Robinwood development. Dale will contact Joe Flautt to see if we can legally post and if so, signs will be erected. Dale requested approval of the job description of the part time paid fire chief. Dale also requested approval to place an ad for sealed bids to sell the old 1970 GMC truck. Billie will place ads in the Buckeye Lake Beacon and the Perry County Tribune. Dale also requested that ads for a part-time paid fire chief be ran. Billie will run in the Buckeye Lake Beacon, Perry County Tribune, Zanesville Times Recorder and the Newark Advocate. Dale has talked with Joe Flautt regarding the situation with Tim Phipps and it was Joe's recommendation that we do nothing at this time. The matter needs to be worked out by Mr. Phipps and the title company.

Motion: A motion to approve the fire chief job description as written was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: March 13, 2013

Page 2

of 3

Trustee Richard Wilson requested that first aid kits be purchased for the township building as well as all township vehicles. Jeremy Weekly volunteered to make up 8 kits. Rick also had a request from the township workers to purchase another overhead garage door opener for the door at the back of the building. He will check on the costs but discussion was had that this was not an item that was necessary.

Rick would like to get the bids out early for summer road work. The trustees will discuss and ads will be put out within the next month or so. Billie will provide Rick with copies of previous ads.

Trustee Robert Coleman requested that we check in to obtaining a credit card for emergency use. Trustees have used their personal cards numerous times in the past and Bob feels it is something we need. Billie will check on this. Bob was contacted by resident Chelsea Martin of the New Salem Farms Subdivision regarding a drainage problem she had in her yard. It was determined that this was not a township issue. Bob would also like to have discussion regarding the township recovering right of ways on various roads. This will be an ongoing matter for discussion and should also involve zoning. Todd Brune will follow up.

Zoning Inspector Todd Brune provided a zoning update and submitted his receipts and report for February 2013. Todd will work with Deborah Morgan to get the terms and dates corrected. It was decided that zoning fees will be doubled if the proper permit is not obtained prior to construction.

Motion: A motion to approve that fees will be doubled for any post construction that have not obtained their permit prior to beginning construction was made by Robert Coleman and seconded by Dale Factor. Votes were: Robert Coleman, Aye; Dale Factor, Aye; Richard Wilson, Aye.

Fire/EMS:

Jeremy Weekly submitted a February 2013 call summary. He provided a servicing update for the equipment and indicated that he found the maintenance information on the old fire truck which was purchased by Jason Foltz. Billie will let Jason know that he can pick the records up at the fire station.

Motion: A motion to move to executive session at 7:20 pm per ORC 121.22G3 to discuss township employee matters was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Motion: A motion to come out of executive session at 7:39 pm was made by Robert Coleman and seconded by Richard Wilson. Votes were: Aye; Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor.

Discussion continued regarding purchasing a new truck for the township. There was discussion around whether to get a flatbed or dump bed and the pros and cons of both. Options for financing or purchase was also discussed. Fiscal Officer Dearlove indicated that she would look and discuss with Dale DeRolph at People's National Bank. A decision on payment will be made within the next few weeks.

Motion: A motion to purchase a new Ford F550 flatbed pickup truck from Matthews Ford for the amount of \$42,824.52 was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Nay.

Meeting Adjourned

There being no further business, a motion to adjourn at 8:10 pm was made by Robert Coleman and seconded by Richard Wilson. Votes were: Aye; Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor.

Billie Dearlove

Dale Factor

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: March 13, 2013

Page 3

of 3

Richard Wilson

Robert Coleman

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.