

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: April 11, 2012

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The Board of Trustees of Thorn Township convened in regular session from 6:00 P.M. to 7:50P.M. in the Township Hall. Dale Factor called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Robert Coleman	Present
Richard Wilson	Present	Dale Factor	Present

VISITORS: Mike Young, Julian Dornon, Dennis Lavender, Jeremiah Weekly, Dave Lyle, Jeff Zemalong and John Ulmer.

Approval of Minutes

A motion to approve the minutes of the March 30, 2012 special meeting was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor, Aye.

A motion to approve the minutes of the April 9, 2012 special meeting was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor, Aye.

A motion to close the mowing bids was made by Richard Wilson and seconded by Robert Coleman. Votes were: Richard Wilson, Aye; Robert Coleman, Aye; Dale Factor, Aye.

Reports

Mike Young from Wolfe, Wilson & Phillips was in attendance to provide an update on the audit of the fire department accounts conducted by his firm. He was asked to provide his findings and recommendations in writing to the Trustees.

Fiscal Officer Billie Dearlove provided copies of the March 2012 bank reconciliation. She also provided a fund status report, an appropriation status report, a receipt register and a payment register for March 2012. Billie reported that the EMS payroll for April 2012 was not submitted to the fiscal officer until April 9, 2012. This did not allow adequate time for the payroll to be processed before the April 11, 2012 regular meeting. Mowing bids were received from 5 interested parties. The bids were opened and discussed. The bid from Duck-Inn Mowers on Buckeye Lake was for \$45 per mow.

A motion accept the bid from Duck-Inn Mowers on Buckeye Lake for the 2012 mowing season contingent upon proof of insurance was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Robert Coleman, Aye.

A motion to require monthly timesheets for EMS payroll to be submitted to Fiscal Officer Dearlove on the 3rd day of the following month by 5:00pm in her mailbox at the administrative office was made by Robert Coleman and seconded by Dale Factor. Votes were: Robert Coleman, Aye; Dale Factor, Aye; Richard Wilson, Aye. A letter will also be sent to the department with this information.

Trustee Dale Factor received 2012 renewal information from Perry County Job and Family Services. The information was given to Trustee Wilson as he is in charge of the road workers. The agreement will be renewed. Dale reported that he had discussed upgrades of the township radios with J.D. Johnson and the upgrade would be approx. \$1,000 and the license renewal fee would be \$350. Trustee Factor reported that the new owner of the building where the tornado siren is located would like it turned off

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A motion to forward a letter to Leanna Morgan via certified mail and on township letterhead was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Nay.

Resolution: Resolution Establishing a Speed Limit On Thorn Township Road 405, Thorn Township, Perry County, Ohio. On a motion by Dale Factor, the Board of Trustees of Thorn Township, Perry County, Ohio moved to accept the Engineering and Traffic Investigation of The County Engineer Kent Cannon to establish a Speed Limit of 25 MPH on Thorn Township Road 405. After receiving acknowledgment from ODOT District 5 accepting this speed limit, the Board of Trustees will erect the appropriate speed limit signs. The Board of Trustees will notify the Perry County Sheriff's Office when said signs are in place. This resolution was seconded by Robert Coleman. Votes were Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Trustee Richard Wilson reported that the SE embankment of the bridge on Twp Rd 79 is caving in and that County Engineer Kent Cannon was coming to look at it. Rick also reported that the CDBG paperwork had been submitted. Repairs were made on Twp Rd 1064 at the request of resident Christy Boreland. Trustee Wilson requested that ads for bids for road repairs be ran. He will forward wording to Fiscal Officer Dearlove for the newspaper ad. Rick had new flags which were for the fire department that had been donated by Amvets. The flags were given to Jeremiah Weekly.

A motion to set aside \$45,000 in 2013 for funds to be used at Robinwood if we are awarded a grant from CDBG was made by Richard Wilson and seconded by Dale Factor. Votes were: Richard Wilson, Aye; Dale Factor, Aye; Robert Coleman, Aye.

Trustee Robert Coleman reported that he had been contacted by a representative of PERCO who was interested in placing recycling bins at the fire department building. After discussion, it was decided that if this were to happen, the bins should be located up by the township building. Bob will advise PERCO and report back. Bob also inquired about the CD at PNC Bank. Fiscal Officer Dearlove is checking on this and will report back. Trustee Coleman inquired about giving Marty Finta building permits if he owed the township money. Per Dale Factor, Mr. Finta had a gentleman's agreement with a previous Trustee but no funds have been paid to date and there is nothing in writing as far as he knows. Trustee Dale Factor will contact Mr. Finta and report back. Bob inquired as to how many radios does the fire department has. Per Jeremiah Weekly, there are approximately 30. Trustee Coleman requested a list of serial numbers of the radios and who they are assigned to. He also requested a list of the qualifications and certifications of all members. Bob also asked if Duane Moore appoints a spokesman for each meeting to represent the fire department.

Zoning – No Report

Fire/EMS: Jeremiah Weekly provided an update on \$4500 grant money for MARCS radios. He had incorrectly stated the details of the grant and was going to decline the grant. He stated that the township would have to spend \$9,000 in order to get the \$4500 which he had miscommunicated to the Trustees at the March 2012 meeting. Weekly also reported that the Ohio Chamber of Commerce had pulled a grant for \$15,000 because a check in the amount of \$150 had not been received by the Volunteer Firefighters Fund. Fiscal Officer reported that information that was requested of Mark Holdcroft in January 2012 needed to go with that check and had not been received as of today and that was why the check had not been sent. Jeremiah Weekly reported that he will get the requested information to Billie so that the matter can be resolved. Discussion was held regarding monthly EMS timesheets. Jeremiah Weekly was not aware that the timesheets for April 2012 had not been submitted until April 9, 2012 and indicated that it should not be a problem to set the 3rd day of the following month as the deadline for

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Warrants were signed.

Meeting Adjourned

There being no further business, a motion to adjourn at 7:50 pm was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; Dale Factor, Aye.

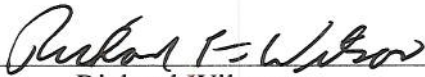
The meeting was adjourned.



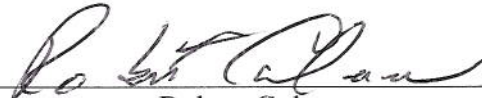
Billie Dearlove



Dale Factor



Richard Wilson



Robert Coleman

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.