

# RECORD OF PROCEEDINGS

## THORN TOWNSHIP TRUSTEES

### REGULAR SESSION

Held: May 14, 2014

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The Board of Trustees of Thorn Township convened in regular session from 6:00 P.M. to 8:20P.M.in the Township Hall. Robert Coleman called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Robert Coleman	Present
Richard Wilson	Present	David Lyle	Present

Guests: Corlyn Altier, Julian Dornon, Cheyenne Wells, Jonathan Spohn, James Brown, BJ Evans, Jeremiah Weekly and Amy Wells

Corlyn Altier was in attendance to provide a 2014 EMS Billing Recap through March 31, 2014.

**Motion:** A motion to approve the April 9, 2014 regular meeting minutes was made by Richard Wilson and seconded by David Lyle. Votes were: Richard Wilson, Aye; David Lyle, Aye; Robert Coleman, Aye.

**Motion:** A motion to approve the May 6, 2014 special meeting minutes was made by Richard Wilson and seconded by David Lyle. Votes were: Richard Wilson, Aye; David Lyle, Aye; Robert Coleman, Aye.

#### Reports

**Fiscal Officer Billie Dearlove** provided copies of the April 2014 bank reconciliation. She also provided a fund status report, payment report, receipt report and an appropriation status report. An EMS payroll register was also provided for April 2014. Billie submitted paperwork she had received from Attorney Linda Smith regarding street and ally vacations that Linda was requesting on behalf of township residents. The Trustees will review this information and report back at the June meeting. Billie also submitted a copy of a letter received from an attorney representing Timothy Cotterman regarding flooding in the area of Blackbird Lane. The letter was also sent to the attorneys representing Family Dollar. Billie inquired as to whether the Trustees were interested in retaining Donald Brosius and his firm to represent the zoning department in any legal matters that may arise in 2014. Billie also reported that the 1<sup>st</sup> half property tax had been received and Trustee Coleman will discuss the purchase of a new fire engine. It was also noted that the fire department is now on EFT for payroll.

**Motion:** A motion to approve retaining Brosius, Johnson & Griggs, LLC to represent Thorn Township Zoning in legal matters in 2014 and not to exceed \$5,000 for services was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

**Trustee Robert Coleman** reported that a new flag for the fire department was donated by Amvets and the department should send a thank you note. He also met with Mike Tolliver and now has an understanding of the timesheets. There was a meeting held with the BZA on April 24, 2014. There was also discussion around a fire in the village on Easter Sunday. Per discussion with Cheyenne Wells, there is to be no burning in town. Leaks in the firehouse roof have been repaired by Joe Barnhart. Bob reported that research has found that the Jr. Firefighters can train only, no cleaning or any other duties at the station. Bob brought up the changes he wants made to the SOP's and the changes will be made immediately. He also indicated that after lengthy discussion, we will place an order for a new fire engine. We will make a down payment of approx. \$150,000 and will finance the balance with Peoples National Bank.

**Motion:** A motion to approve and amend the SOP's on page one to read ...”and will render all previous documents of the Thorn Township Fire Department only” was made by Robert Coleman and seconded by David Lyle. Votes were: Robert Coleman, Aye; David Lyle, Aye; Richard Wilson, Aye.

**Motion:** A motion to approve the purchase of a new fire engine plus equipment in the amount of \$ 500,621.22 was made by Robert Coleman and seconded by David Lyle. Votes were: Robert Coleman,

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Aye; David Lyle, Aye; Richard Wilson, Aye. A meeting will be scheduled with a representative from Finely Fire prior to placing the order.

**Trustee Richard Wilson** reported that Duane Weatherholt will be replacing any dead trees that he planted around the perimeter of the township administration property. He also reported that he had priced a new mower from Shaw Ag and it will run \$11,500.00 - \$12,000.00. We will be getting 2 community service workers from the county sometime next week. Rick also received notification that we will not be getting any grant monies from the CDBG Grant.

**Motion:** A motion to approve the purchase of a Rhino DB 150 mower from Shaw Ag not to exceed \$12,000.00 was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

**Trustee David Lyle** reported that he had received estimates for installing ice guards at both the fire station and the township building from McComb Construction of Glenford. The estimates included both materials and labor.

**Motion:** A motion to approve installation of ice guards at the fire station in the amount of \$1,916.18 and at the township building in the amount of \$1,572.58 was made by Richard Wilson and seconded by David Lyle. Votes were: Richard Wilson, Aye; David Lyle, Aye; Robert Coleman, Aye.

#### **Fire/EMS:**

Cheyenne Wells provided an update and a year to date run summary. He reported that Duane Moore is back to work after his knee replacement. The annual flow test has been completed by Tri-County Plumbing. Bayden Chandler is going to medic school and Cheyenne inquired as to whether or not the township would be willing to pay a portion of the costs of the school. The matter was tabled. Cheyenne reported that the tanker is in need of new brakes and Jon Spohn is getting prices for the repairs. The old medic was sold for \$9,000.00. Cheyenne also submitted financial statements from the Thorn Twp Fire Association for 2012 and 2013. He requested approval to purchase more radios. He was asked by Trustee Coleman to provide an updated list of all working radios and who they are assigned to before any additional radios are approved. Cheyenne again requested increasing the paid part time workers to include weekends. This matter was tabled for 30-60 days. Jon Spohn presented a list of tools that he would like to purchase for the fire dept. The matter was tabled.

**Zoning Inspector Ed Corns** provided a zoning update and submitted his receipts and report for April, 2014. He also submitted one copy of the Proposed Zoning Resolution Change recommendation from the Zoning Commission. A public hearing needs to be scheduled once the changes have been reviewed by the Trustees. Ed submitted several proposals for new computer equipment for zoning. There was also discussion regarding the recent flooding on Blackbird Lane

#### **Motion**

A motion to approve \$949.97 for computer equipment for the zoning office from Staples was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

#### **Public Comment**

Township property owners James Brown and BJ Evans were in attendance to see if they could possibly get assistance from the township to have a dilapidated building torn down. A letter to the owner will be drafted by Trustee Coleman and sent to the owner.

#### **Meeting Adjourned**

There being no further business, a motion to adjourn at 8:20PM was made by Robert Coleman and seconded by Richard Wilson. Votes were: Robert Coleman, Aye; Richard Wilson, Aye; David Lyle, Aye.

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Billie Dearlove

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David Lyle

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Richard Wilson

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Robert Coleman

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.