

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: May 11, 2011

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The Board of Trustees of Thorn Township convened in regular session from 7:00 P.M. to 8:08 P.M. in the Township Hall. Charles Boring called the meeting to order with the following members and visitors present:

Billie Dearlove	Absent	Charles Boring	Present
Richard Wilson	Present	Dale Factor	Present

VISITORS: Todd Brune, Dave Lyle, Barry Walker and Corlyn Altier. Debbie Morgan was present on behalf of Billie Dearlove

Approval of Minutes

Approval of April 2011 minutes was tabled until Trustee Boring has a chance to speak with Fiscal Officer about changes.

Reports

Fiscal Officer : The reconciliation statement was distributed to trustees for their signature. The cemetery foundation, EPA, and Shelly Co. information was distributed to trustees for their review.

Guests

Corolyn Altier distributed the quarterly EMS billing statement for review and gave a recap of this information. Trustee Boring questioned Ms. Altier on the current status of this year compared to last year. Ms. Altier stated that it is on track with last year.

Barry Walker from Wichert Insurance agency distributed the townships insurance renewal proposal for the trustees review. Mr. Walker explained the increase in the yearly premium was due to the change in property values and that change was because of the new fire department. Last year's premium was \$12,635.00 and the new proposed premium is \$13,834.00. Dick wanted to know if the old fire department buildings are sold would this then decrease the premium. Mr. Walker stated that in the event of the sale of the buildings the premium would be prorated and the township would only be charged for the time period that the buildings were covered. After further discussion was held on the insurance proposal Dale moved to accept the Wichert insurance proposal for an annual premium of \$13,834.00, Rick seconded the motion and after no further discussion the motion passed by a unanimous vote of Trustees.

Mr. Walker also briefly explained the rejection of the terrorism portion of the policy and distributed the form declining this portion of the policy which required a signature. Rick made a motion to decline the terrorism portion of the insurance policy, Dale seconded the motion and after no further discussion the motion passed by a unanimous vote of Trustees.

A current list of Fire Department members that are to be included on the insurance policy as drivers was also given to Mr. Walker.

Trustee Charles Boring

New Salem Cemetery

Dick reported that he received a phone call from Riley Crandell stating that someone had phoned Mr. Crandell about the New Salem Cemetery. The person was concerned about how the cemetery was being operated and voiced their concerns to Mr. Crandell. After a brief discussion the trustees decided that since nothing has been brought to their attention first they are not going to address this issue. It was also stated that if there are any bills that arise from Mr. Crandell in association with this issue then they are not to be paid because it was not an issue that was given to him by the Trustees first.

Med-Flight Landing Pad

Dick reported that Chief Duane Moore contacted him to report that Med-Flight has mentioned to Chief Moore that they would possibly be interested in putting a helicopter landing pad on the township property and may also keep a helicopter here as well. Chief Moore stated that this was just an initial conversation on this issue and he would be getting further information from Med-Flight. A brief discussion was held.

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Fire Department Approach Pads

Dick stated that he spoke with Robertson concerning the condition of the concrete approach pad of the Fire Department and it was their recommendation to pressure wash the whole front, back, and sidewalk. A sealer was also recommended. They stated that the problem comes from the heat last year and causing the moisture to leave the concrete too quickly.

Fire Department Range Hood

Dick also had an opportunity to meet someone from Gallipolis that installs and works on range hoods. Dick showed them the range hood for the Fire Department and they will be getting back to him on an estimate for mounting the hood. They also stated that if they were hired they could also handle the routine inspections and service on the range hood as well.

Trustee Richard Wilson

Rick reported that he had been drug tested for the Township and submitted the results.

Trustee Dale Factor

Dale reported that Dennis Lavender of the Amvets Post is requesting that a small portion of Twp Rd. 79 be closed for an Amvets charity function on June 25, 2011. After a brief discussion all Trustees were in favor of approving this closure.

FD Mowing

Mowing at the Fire Department was discussed. Dale stated that he has had John Ulmer mow it a couple of times until a permanent decision was made. Discussion was held on a bid that was received and it was then decided that they will discuss this further after John Ulmer has had an opportunity to submit a bid as well.

Sign Retro-reflectivity Policy

Dale distributed a draft of a required sign retro-reflectivity policy for review, a brief discussion was held on the cost involved.

Chip & Seal /Road Repairs

Chip and seal estimates were discussed and Dale reported that in the 1st week of July a demonstration of a Durapatcher will take place. Dale described this durapatcher and explained the benefits of this; it could cut material costs in half. He recommends that the trustees be available for this demonstration.

Dale reported on his list of roads that he believes need sealed, they are as follows:

- 390
- South end of 15
- All of 21
- East end of 80
- 85

This is a total of approximately 5 ½ miles and it would be a single seal.

Dales list of roads that could be let go another year

- East end of 94
- West end of 80
- Some of 22

Conditions of other roads were discussed along with future road repairs. It was decided by the Trustees at this time to run an ad for the cost of hot & cold mix.

Part-Time Help

Dale reported that after 2 weeks of ad's only one resume was received. The resume of Catina Brown was received. Dale made a motion to hire Catina Brown as a part-time road worker with a 6-month probationary period starting at \$11.50 per hour, Rick seconded the motion. A brief discussion was held on the status of Bob Coleman and his current hourly rate. Ms. Brown's physical was discussed and it was stated that she does currently have a physical card through her employment as a school bus driver. After discussion the motion to hire Catina Brown passed by a unanimous vote of Trustees.

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Zoning Inspector

Todd gave a brief zoning report and turned in his monthly papers. Todd stated that he will be absent at the next Trustee meeting due to being away on vacation.

Fire Department Report-Dave Lyle

Dave questioned the process for getting rid of their excess equipment that is no longer needed. The trustees stated that the Fire Department should get a list of the equipment in question and they would look into having the equipment declared surplus.

Dale requested that the Fire Department get the names for the EMS Plaque to him, it needs to be submitted by the next meeting.

Dale stated the he has reviewed the Fire Departments by-laws and it does state that the Trustees approve the Chief's officers. It was requested that Chief Moore submit his officer changes to the trustees for their approval.

Rick wanted to know the status of the Fire Departments committee lists. Dave stated that he is still working with Chief Moore on those along with the handbook. Dick stated that the list of committees and a finished handbook are to be presented to the Trustees at the next meeting.

Rick wanted to know when they are going to be done with the siren tower. Dave stated that he will check with Chief Moore on the status of the tower. Further discussion was held on moving the siren.

Other Items of Discussion

Discussion was held on the amount to pay Deborah Morgan for filling in for the Fiscal Officer during this meeting. After discussion Rick made a motion to pay Ms. Morgan \$50.00, Dale seconded the motion and after no further discussion the motion passed by unanimous vote of the Trustees.

Warrants were signed.

Meeting Adjourned

There being no further business, a motion to adjourn at After no further business the meeting was adjourned by Dick Boring at 8:08 p.m.

The meeting was adjourned till June 8, 2011 at 7:00 P.M. at the Township Hall.

Absent

Billie Dearlove

Dale Factor

Richard Wilson

Charles Boring