

# RECORD OF PROCEEDINGS

## THORN TOWNSHIP TRUSTEES

### SPECIAL SESSION

Held: June 22, 2011

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The Board of Trustees of Thorn Township convened in special session from 6:00 P.M. to 7:04 P.M. in the Township Hall. Charles Boring called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Charles Boring	Present
Richard Wilson	Present	Dale Factor	Present

The purpose of the special session was to discuss employee status, road repairs and the buildings owned by Thorn Township located on East Columbus Street.

Trustee Dale Factor apologized to Trustees Wilson, Boring and Fiscal Officer Dearlove for statements he made at the June 8, 2011 regular meeting regarding the Thorn Township Policy and Procedure.

**Fiscal Officer Billie Dearlove** presented research which addressed full-time employment. According to the definition section of the Thorn Township Personnel Policies and Procedures, Section 1.17, a full time employee is any employee who works a minimum of 32 hours in a weekly pay period and as determined by the Trustees. The information that Trustee Factor distributed several weeks ago referencing section 505.601 of O.R.C. stating "part-time township employee" means a township employee who is hired with the expectation that the employee will work not more than one thousand five hundred hours in any year was only relative when addressing health insurance for township officers and employees, not what determines a full-time employee. Discussion followed regarding various sections of the handbook. It was decided that the Trustees and Fiscal Officer all need to review the entire handbook and recommend changes. It was also decided that per the current handbook, John Jay Shafer is and should be considered a full-time employee and will be given vacation, holiday and sick pay as required. Jay will receive 10 vacation days, paid holidays and 3 paid sick days in 2011. This will be reviewed at the beginning of 2012.

**Trustee Charles Boring** requested that a resolution be passed regarding the 2 old fire house buildings located on East Columbus Street.

A motion was made to pass a resolution that Thorn Township no longer has a need for the buildings located on East Columbus Street, formerly the Thorn Township Fire and EMS dwellings and that the buildings should be sold at public auction by Richard Wilson and seconded by Dale Factor. Votes were: Richard Wilson, Aye; Dale Factor, Aye; Charles Boring, Aye. Trustee Richard Wilson will contact Mike Kennedy to get information regarding the details of a public auction and will report back.

Trustee Boring also wanted to discuss the best way to fix several problem spots on various township roads. He had spoke with a representative from 20/20 Company and they had given an estimate of \$6,500.00 plus \$90/hr (for a truck & driver) to perform certain repairs on various roads. A motion to hire 20/20 Company to fix several problem areas was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Charles Boring, Aye.

Warrants were signed.

#### Meeting Adjourned

There being no further business, a motion to adjourn at 7:04 pm was made by Richard Wilson and seconded by Dale Factor. Votes were: Richard Wilson, Aye; Dale Factor, Aye; Charles Boring, Aye.

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Billie Dearlove

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Dale Factor

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Richard Wilson

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Charles Boring

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.