

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES REGULAR SESSION

Held: June 13, 2012

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The Board of Trustees of Thorn Township convened in regular session from 6:00 P.M. to 8:21 PM. in the Township Hall. Dale Factor called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Robert Coleman	Present
Richard Wilson	Present	Dale Factor	Present

VISITORS: Todd Brune, Julian Dornon, Steve Dearlove, Deborah Morgan, Dennis Lavender, David Swain, Mark Holdcroft and Marty Finta.

Approval of Minutes

A motion to approve the minutes of the Jan 26, 2012 special with a minor addition was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

A motion to approve the minutes of the March 23, 2012 emergency meeting was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

A motion to approve the minutes of the April 11, 2012 regular meeting was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Robert Coleman, Aye.

A motion to approve the minutes of the April 23, 2012 special meeting was made by Robert Coleman and seconded by Dale Factor. Votes were: Robert Coleman, Aye; Dale Factor, Aye; Richard Wilson, Aye.

A motion to approve the minutes of the May 9, 2012 regular meeting was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Robert Coleman, Aye.

Reports

A sealed bid for cold mix was left in Fiscal Officer Dearlove's mail at the township building.

A motion to close the cold mix bid was made by Rick Wilson and seconded by Dale Factor. Votes were: Rick Wilson, Aye; Dale Factor, Aye; Robert Coleman, Aye.

The bid was opened from The Shelly Company for \$39,969.95. A motion to accept the bid from Shelly Company for cold mix was made by Rick Wilson and seconded by Dale Factor. Votes were: Rick Wilson, Aye; Dale Factor, Aye; Robert Coleman, Aye.

Fiscal Officer Billie Dearlove provided copies of the May 2012 bank reconciliation. She also provided a fund status report, an appropriation status report, a receipt register and a payment register for May 2012. Additionally, an EMS payroll register was provided for May, 2012. Billie wanted the record to show that the minutes of April 9, 2012 have been approved previous to the May 2012 regular meeting when Trustee Factor reported that they were outstanding. Billie had questions regarding the replacement levy and what was needed to get it on the ballot in November. Dale Factor will contact Teresa Stevenson and the Board of Elections to find out exactly what is needed. Billie inquired as to the status of the Resolution to Amend the Twp personnel policy. Trustee Coleman has questions and will be contacting Atty. Jeff Stankunas for clarification. Billie asked for an update on the matter regarding Leanna Morgan and was told that the matter is closed. An invoice with no name was put into Billie's mail slot at the township offices. She returned the invoice to Trustee Wilson so that he could correct it. An invoice was received from H&W Office Machines for annual maintenance on the fire department copier which had been signed for by Mason Faller. Billie asked Mark what happened to the copier that she sent down to the fire department and he indicated that he has never seen the copier which was dropped off to Mike Tolliver. She requested that Mark or someone follow-up and report back as

this was a good working copier and the department indicated that the one they have is not in good shape and continually has maintenance issues. Fiscal Officer Dearlove questioned a document titled Snug Harbor Cash Contribution Pledge. The document had no date and was not signed by anyone. Marty Finta indicated that he and his attorney would have a more detailed document for the Trustees in 2 weeks.

Trustee Dale Factor reported that Scott Hill would like a letter from the Trustees indicating their approval of closing Twp Rd 1061. Discussion followed and Trustee Coleman stated that he was not in favor of this and did not feel closing the road was in the best interest of township residents at this time. Fiscal Officer Dearlove will let everyone know when a hearing notice from the Perry County Commissioners is received regarding the matter. Dale inquired about moving the tornado siren. He had received an estimate from J.D. Johnson to move the siren once a location is determined. Trustee Coleman is working on a possible location with Don Winegardner and will report back. The fire station roof repair has been completed. Dale did not feel that central air conditioning at the food pantry is feasible and other alternatives should be researched.

Motion: A motion to approve the estimate from J.D. Johnson to move the tornado siren up to an amount not to exceed \$11,000.00 was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Trustee Richard Wilson reported that the catch basin behind the Family Dollar had been repaired. Rick inquired as to which roads were going to be chip & sealed this year as Shelly Co. needed a list. Twp roads 21, 22, both ends of 85, 391 and 80 will be worked on. Rick requested that an ad be ran for seasonal part-time help. Billie will place the ad in the Buckeye Lake Beacon to be ran for 2 weeks.

Trustee Robert Coleman inquired as to whether or not Jason Emmert had sent the requested information to Fiscal Officer Dearlove so that the fire department funds could be released. Billie indicated that he had not however, Mark Holdcroft had the information and check with him. Trustee Coleman also inquired as to whether or not Chief Duane Moore had registered for the required EMT class. Billie was not aware of any registration but Mark also had a document pertaining to that which he gave to Trustee Factor for review. Trustee Coleman feels that further discussion needs to be had regarding fire department employees reading and signing off on the township employee handbook. Bob is doing research to see if Twp Rd 388 has ever officially been

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closed. Bob suggested that this might be used as a service road in the future. Additional information will follow.

Zoning Inspector Todd Brune provided a zoning update and submitted his report for May, 2012. Deborah Morgan was in attendance and provided information from surrounding townships regarding pay for zoning commission members and BZA members. The matter will be discussed at a future meeting. Deb also had information regarding public records policies and retention schedules. Trustee Coleman inquired about a fraud form and Deb indicated she would provide a copy of that to Bob.

Fire/EMS: Mark Holdcroft provided an update on testing and certification and submitted YTD run statistics. He reported that the Thorn Township Firefighters Association has been established. A check for the funds at PNC Bank will be written and turned over to the associations. Mark inquired as to where they could purchase office supplies. Fiscal Officer Dearlove advised him that he could pick up the Staples credit card and use that for supplies. Rob Sands was in attendance and requesting that the department be permitted to assist at the All Good concert in July 2012 and be paid for their time. It should be noted that this event is not in Thorn Township or even Perry County. This will be a matter for further discussion. The new emergency sign has arrived and Mark asked who will be erecting the sign. Trustee Factor indicated that he will get with members of the department to determine that. New employees Brian Howe and Rich Nethers were in attendance to introduce themselves to the Trustees.

Public Comment:

Steve Dearlove was in attendance to raise questions and concerns regarding the Snug Harbor development. There has been no progress by Marty Finta or his company in the past year or two and the homeowners that are currently there are doubtful of his plans or any improvements to the development.

Dave Swain was in attendance asking for assistance to get the records corrected at the Perry County courthouse regarding the zoning at the old Wherle mansion. The property is zoned residential however, the Recorder's office indicates it is commercial. Documentation will be gathered and a letter on township letterhead will be sent to the Recorder's office so their records can be corrected.

Marty Finta was in attendance and stated that he and his attorney will be bringing an agreement to the Trustees outlining the benefits to Thorn Township for lots sold and units built in Snug Harbor.

A motion to move to executive session at 7:57 pm per ORC 121.22G3 to discuss township employee matters was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Robert Coleman, Aye.

A motion to come out of executive session at 8:12 pm was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Warrants were signed.

Meeting Adjourned

There being no further business, a motion to adjourn at 8:21 pm was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Billie Dearlove

Dale Factor

Richard Wilson

Robert Coleman

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.