

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: September 12, 2012

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The Board of Trustees of Thorn Township convened in regular session from 6:00 P.M. to 7:50PM. in the Township Hall. Dale Factor called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Robert Coleman	
	Present		
Richard Wilson	Present	Dale Factor	Present

VISITORS: Todd Brune, Julian Dornon, Rob Sands, Mark Holdcroft, Holly Holdcroft, Todd Swinehart and Dennis Lavender.

Approval of Minutes

Motion: A motion to approve the minutes of the August 8, 2012 regular meeting was made by Richard Wilson and seconded by Robert Coleman. Votes were: Richard Wilson, Aye; Robert Coleman, Aye; Dale Factor, Aye.

Resolution to Accept the 2013 Certificate of Estimated Resources

Trustee Dale Factor made a motion to accept the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor", and that a certified copy of the resolution be forwarded to the Perry County Auditor. The motion was seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Reports

Fiscal Officer Billie Dearlove provided copies of the August 2012 bank reconciliation. She also provided a fund status report, an appropriation status report, a receipt register and a payment register for August 2012. Additionally, an EMS payroll register was provided for August, 2012. Billie had received information for Megan Toich of Ohio Insurance Services regarding renewal of the health insurance. Megan had submitted a renewal proposal from Medical Mutual which contained an increase of approximately 7%. She recommended that we renew with Medical Mutual. Discussion followed. Billie had also received a request from employee John J Shafer for copies of all 2012 minutes and a copy of the current township personnel handbook. Billie provided copies of the employee job description and requirements form and the job performance/evaluation form for the Trustees to review and make any necessary changes.

Insurance Renewal

A motion to renew insurance healthcare coverage with Medical Mutual was made by Richard Wilson and seconded by Robert Coleman. Votes were: Richard Wilson, Aye; Robert Coleman, Aye; Dale Factor, Aye.

Trustee Dale Factor requested that he be appointed as the designee to represent Thorn Township in any matters regarding the FEMA grant for storm damage. Dale also requested that a meeting be scheduled for the Trustees to review the employee evaluation process. Dale inquired about the status of the Vermeer chipper. Fiscal Officer Dearlove indicated that if we appropriate an additional \$7,000.00 for equipment, the purchase could be made. Dale received information on a grant from Job & Family Services. He will discuss with Rita Spicer and try to determine the likelihood of getting grant money for a park project. Requests need to be submitted to Job & Family Services and the Perry County Commissioners by September 19, 2012. Dale reported that there was a problem with the title from the sale of the old fire station building. He has talked with Mike Kennedy and was waiting to hear back. Pay for zoning members was discussed. It was decided that members would be paid \$25 per meeting that they attend beginning January 2013. Debbie Morgan will keep track and members will be paid on an annual basis. Dale would requested that we reduce the load limits on all township road from 11-15-12

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through 4-15-13. Trustee Coleman had been working with Tim Ridenbaugh from AEP to get the tornado siren moved. Dale will continue with the process.

Motion: A motion to purchase a Vermeer Chipper in the amount of \$27,301.56 was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Motion: A motion to pay both Zoning Commission members and BZA members \$25.00 per meeting for each meeting attended beginning January 2013 was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Motion: A motion to reduce load limits on all township roads from 11-15-12 through 4-15-13 was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Robert Coleman, Aye.

Trustee Richard Wilson reported that we will consider purchasing an air conditioner for the food pantry next year. All road work has been completed by the Shelley Company. An issue with a culvert at Twp Rd 19 & 72 was discussed. The Crandell's have met with the county and the culvert needs to be cleaned out. Rick inquired of the fire department why no action had been taken on the application of Todd Swinehart to be re-instated as a volunteer. Rob Sands indicated that he did not know why but that he would check on the status. It was Rob's understanding that Chief Moore had the application along with another one that needed to be acted on. Rob was instructed to speak with the Chief and to have a decision with 1 week on both of the applications. The fire department needs to develop a process on processing applications and there should be no more than a 30 day timeframe from the time the application is received to when it is acted upon. Rick also requested a list of the work schedule of the part-time workers. Rick questioned EMS missing 2 football games that they were supposed to be present at.

Trustee Robert Coleman met with ODOT concerning the ditch that was clogged in from of the Family Dollar store on St Rt 13. Bob reported that the Amvets parking lot has water standing in it and requested that Dale and Rick take a look to see what, if anything can be done. The roller that we purchased needs to be picked up and Jay Shafer should be able to do that when he is picking up other supplies. ODOT will be sending out a survey crew regarding the reopening of Twp Rd 358. Bob will provide updates as they become available. Bob again gave the list of requested records to Rob Sands that is needed by Armada for their investigation.

Zoning Inspector Todd Brune provided a zoning update and submitted his receipts and report for August, 2012.

Fire/EMS: Rob Sands provided an department update. He presented an estimate for outside security at the new fire station from All State Security Systems. The estimate was for approximately \$10,500. This will be discussed further at future meeting. Rob was asked if he had come up with a mileage reimbursement plan and he indicated he is still working on that. Rob was also asked if he had any updates from the Chief regarding the Licking County 911 Center. Rob indicated that the Chief had not shared any updates or additional information for him to present.

Mark Holdcroft provided an EMS update. He indicated that October is fire prevention month and requested \$4,000 to purchase educational items from Alert-All to distribute. Mark also requested permission to replace the small television in the safety trailer which no longer works. Approval to spend up to \$300 for a television was granted. Mark responded that EMS had missed 2 of the school football games due to being on a run and not receiving adequate notice.

Public Comment

Todd Swinehart was in attendance to inquire about his application status as a volunteer. Rob Sands and Mark Holdcroft indicated they thought the application was with the Chief. Both Rob and Mark were

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instructed by the Trustees to relay to the Chief that a decision needs to be made within 1 week regarding Mr. Swinehart's application

Motion: A motion to move to executive session at 7:38PM to discuss township legal matters pursuant to R.C. 121.22(G) was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Robert Coleman, Aye.

A motion to come out of executive session at 7:39PM was made by Dale Factor and was seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

Warrants were signed.

Meeting Adjourned

There being no further business, a motion to adjourn at 7:50 pm was made by Richard Wilson and seconded by Robert Coleman. Votes were: Richard Wilson, Aye; Robert Coleman, Aye; Dale Factor, Aye.

Billie Dearlove

Dale Factor

Richard Wilson

Robert Coleman

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.