

# RECORD OF PROCEEDINGS

## THORN TOWNSHIP TRUSTEES

### REGULAR SESSION

Held: September 11, 2013

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The Board of Trustees of Thorn Township convened in regular session from 6:00PM to 8:44PM in the Township Hall. Dale Factor called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Robert Coleman	
	Present		
Richard Wilson	Present	Dale Factor	Present

**VISITORS:** Julian Dornon, Casey Casto, Cheyenne Wells, Holly Holdcroft, Jeremiah Weekly, Jonathan Spohn, Kyle Weekly and David Couch.

#### Approval of Minutes

**Motion:** A motion to approve the minutes of the August 14, 2013 regular meeting was made by Richard Wilson and seconded by Robert Coleman. Votes were: Richard Wilson, Aye; Aye; Robert Coleman, Aye; Dale Factor, Aye.

#### Resolution to Accept the 2014 Certificate of Estimated Resources

Trustee Dale Factor made a motion to accept the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor", and that a certified copy of the resolution be forwarded to the Perry County Auditor. The motion was seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Robert Coleman, Aye.

#### Reports

**Fiscal Officer Billie Dearlove** provided copies of the August 2013 bank reconciliation. She also provided a fund status report, payment register, receipt register and appropriation status report. An EMS payroll register was also provided for August 2013. Billie advised Chief Cheyenne Wells that she could move \$8,000 to the equipment line item for the requested turn-out gear. The \$8,000 is the total amount left for 2013 for equipment. Fiscal Officer Dearlove also recommended that the township not pay for training for Lindsay Barrett due to the fact that Ms. Barrett does not live in Thorn Township or even Perry County. She felt this would be setting a bad precedent moving forward. Billie also reported that she needs new photos for the website and will arrange for a photographer to take pictures at both the township building as well as the fire station.

**Trustee Dale Factor** reported that he checked on snow fence prices and it is too expensive. The approximate cost is \$1.50-2.00 per foot.

**Trustee Richard Wilson** submitted an application from Maysville Materials which is a new stone vendor in Zanesville. We will get prices from them and set up a new account. The drainage work on Twp Rd 412 has been finished. Resident Zelma Brown had contacted Rick due to several of her tires being cut after the chip & seal was done on Twp Rd. 21. It was decided that the township will pay \$347.00 which is one half of the costs for her new tires. The trees to be planted around the township complex have been ordered and should be here and planted approximately the third week of October. Rick also reported that township resident Heather Young may be interested on serving on the zoning board.

**Trustee Robert Coleman** had received the title and receipt for the new truck. Billie will send it in to get new plates. The truck has already been added to the insurance. Resident Dan Hill requested that a "curve" sign be erected at Twp Rd 79 & 1062 which was done. Bob requested that we get an additional pump for the salt water tank. He will purchase it at Tractor Supply. We need to appropriate an additional \$5000 for asphalt which Billie will do. Bob reported that the trucks need to be serviced before winter. The backhoe also needs approx. \$750 in repairs which will be from Salvage Equipment.

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**Zoning Inspector Casey Casto** provided a zoning update and submitted his receipts and report for August 2013. Casey requested \$500 for educational seminars. The request was approved. He reported that the regular monthly zoning meeting was changed to October 21, 2013 at 6:00pm.

#### **Fire/EMS:**

Cheyenne Wells provided an update and the August 2013 run summary. Cheyenne inquired as to whether we still pay \$200 per year to honorary members of the fire department. Discussion followed and it was thought that this was done away with when we started paying the part-time employees as well as the volunteers. Billie will check back through the minutes and see if she can find any notes on this. The air compressor has been repaired by Jason Mitchell. He reported that the majority of personnel would prefer direct deposit paychecks. Billie will check with the bank on this. Cheyenne again requested a debit card which was declined at this time by Billie Dearlove. He also requested new phones and a copier. The phones were approved however, the copier request was declined since one was given to the department last year and they returned it to the township. He reported that the association will be paying the cable bill for the department moving forward and they had agreed to purchase 2 new helmets and bed covers for the squad cot. A request to increase staffing during the Backwoods Fest as well as Fire Prevention week was made. The request was approved. Cheyenne requested that Lindsey Barrett be approved as a new volunteer. Since she has not been to a meeting to meet with the Trustees, the request was tabled. He also requested approval that Kyle Weekly and Jonathan Spohn be promoted to lieutenant. Trustee Wilson asked Chief Wells why he is not going by the by-laws currently in place regarding the current officers. Cheyenne stated that he is currently drafting SOG's and will bring to the regular meeting in October. He does not feel that the current by-laws should apply to the fire department, but to the association.

**Motion:** A motion to approve the promotion of Kyle Weekly and Jonathan Spohn to lieutenant was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

**Public Comment:** David Couch, Superintendent of the Perry County Board of DD was in attendance to provide information on the services provided by the agency. He also left brochures with contact information and a list of the various services.

**Motion:** A motion to move to executive session at 7:55pm per ORC 121.22G3 to discuss township employee matters was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

**Motion:** A motion to come out of executive session at 8:40pm was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

**Motion:** A motion to move to executive session at 8:40pm per ORC 121.22G3 to discuss township legal matters was made by Dale Factor and seconded by Robert Coleman. Votes were: Dale Factor, Aye; Robert Coleman, Aye; Richard Wilson, Aye.

**Motion:** A motion to come out of executive session at 8:44pm was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Robert Coleman, Aye.

#### **Meeting Adjourned**

There being no further business, a motion to adjourn at 8:44 pm was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Robert Coleman, Aye.

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Billie Dearlove

Dale Factor

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Richard Wilson

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Robert Coleman

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.