

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: September 14, 2011

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The Board of Trustees of Thorn Township convened in regular session from 7:00 P.M. to 8:56P.M. in the Township Hall. Charles Boring called the meeting to order with the following members and visitors present:

Billie Dearlove	Present	Charles Boring	Present
Richard Wilson	Present	Dale Factor	Present

VISITORS: Julian Dornon, Todd Brune, Megan Toitch and Mike Tolliver.

Approval of Minutes

A motion to approve the minutes of the August 8, 2011 special meeting was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Charles Boring, Aye.

A motion to approve the minutes of the August 10, 2011 regular meeting was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Charles Boring, Aye.

A motion to approve the minutes of the August 15, 2011 special meeting was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Charles Boring, Aye.

Reports

Megan Toich from Ohio Insurance Services was in attendance to discuss renewal of the health insurance. Megan had a renewal proposal from Medical Mutual which contained an increase of approximately 6%. She recommended that we renew with Medical Mutual. Discussion followed.

Insurance Renewal

A motion to renew insurance healthcare coverage with Medical Mutual was made by Richard Wilson and seconded by Dale Factor. Votes were: Richard Wilson, Aye; Dale Factor, Aye; Charles Boring, Aye.

Fiscal Officer Billie Dearlove provided copies of the August 2011 bank reconciliation. She also provided a fund status report, an appropriation status report, a receipt register and a payment register for August 2011. Billie reported that the Village of Thornville had waived \$314.27 of the \$544.51 water bill at 80 N. Main Street. She also reported that a request had come in for replacing the stop sign on Twp Rd 406. Trustee Factor indicated that he have the road workers take care of that. There was discussion as to whether or not we wanted to renew our contract with Waste Management for trash services. The Trustees requested that we get a quote from CMI prior to making a decision. Billie will also contact AT&T regarding the emergency phone number as well as 246-5505. Billie asked if anything had been done regarding the invoice with AstroComm (PO #81-2001) in the amount of \$4,500.00 for the radios that were purchased by the fire department and approved by the Trustees at the August 10, 2011 meeting. Trustee Boring indicated that he had discussed this with Duane Moore and Duane was advised that since he paid for these himself, he will need to provide an invoice to the Trustees so that this matter could be resolved. Fiscal Officer Dearlove had received a check from Selective Insurance in the amount of \$552.95 for lightning damages to a garage door opener. Mike Tolliver indicated that he would check on this as he was unaware of any claim being filed on behalf of the fire department.

Motion to Increase Road Repair Appropriations

A motion to increase the appropriations for road repairs by \$80,000.00 was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Charles Boring, Aye.

Trustee Charles Boring reported that Wick Buildings would be coming next week and Robertson Construction would be coming tomorrow to clean and reseal the concrete pads. Dick requested approval for a range hood at the fire station. He indicated that an estimate had been received and parts, labor and the permit would be approximately \$3,000.

A motion to approve purchase and installation of a range hood at the fire station at a cost not to exceed \$3,000.00 was made by Charles Boring and seconded by Dale Factor. Votes were: Charles Boring, Aye; Dale Factor, Aye; Richard Wilson, Aye.

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Trustee Richard Wilson requested that we get new updated Township Trustee Sourcebooks and Personnel Management Sourcebooks. Fiscal Officer Dearlove will check with Mark at the OTA to see where we can purchase these. Rick inquired about whether we had done anything about an order with Schaeffer/Dan Tener. Rick was advised that Trustee Factor had already placed the order. Rick had been contacted by a resident with concerns about the weeds at Twp Rd 79. The road workers will be instructed to mow down there.

Trustee Dale Factor reported that we need to bill Mr. Jordan for the culvert that was purchased from Winnelson. Dale also reported that we need to purchase new rear tires for the dump truck and he had gotten an estimate from Kreager Tire in the amount of \$2,050.00. All chip & seal on the various township roads has been completed. The sign reflectivity policy may be going away. Dale will provide updates on this as he becomes aware. Trustee Factor inquired about the progress of the township sign at the entrance of the garage and administration building. Trustee Boring indicated that he was still working on that and would provide a drawing for review.

Zoning Inspector Todd Brune: Todd provided a zoning update and submitted fees collected for August along with his report. Todd requested that a change be made to the Zoning Commission due to Jerry Nethers term being up.

A motion to move Ed Corns from alternate to permanent member on the Zoning Commission was made by Dale Factor and seconded by Richard Wilson. Votes were: Dale Factor, Aye; Richard Wilson, Aye; Charles Boring, Aye.

Fire/EMS: Mile Tolliver was in attendance to represent Fire and EMS. He submitted a run activity report from 1/1/11 through 8/31/11. He also submitted estimates for window blinds for the fire station. He requested a purchase order for Alert All in the amount of \$1,000.00. Mike also provided a new member update.

Motion to Approve Purchase of Blinds from Just Blinds

A motion to approve the purchase of blinds in the amount of \$1,590.00 was made by Richard Wilson and seconded by Dale Factor. Votes were: Richard Wilson, Aye; Dale Factor, Aye; Charles Boring, Aye.

Warrants were signed.

There was detailed discussion regarding needed changes in the employee handbook. Trustee Factor will make the changes and bring them back to the next meeting for review.

Meeting Adjourned

There being no further business, a motion to adjourn at 8:56 pm was made by Richard Wilson and seconded by Dale Factor. Votes were: Richard Wilson, Aye; Dale Factor, Aye; Charles Boring, Aye.

The meeting was adjourned till October 12, 2011 at 7:00 P.M. at the Township Hall.

Billie Dearlove

Dale Factor

Richard Wilson

Charles Boring

All formal actions of the of Thorn Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.