

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: September 14, 2022

Page 1 of 4

The Board of Trustees of Thorn Township convened in regular session from 5:00 P.M. to 5:56P.M. in the Township Hall. Trustee Boring called the meeting to order with the following members and visitors present:

Members:

Billie Dearlove	Present	Richie Boring	Present
Richard Wilson	Present	Robert Coleman	Present

Visitors: Anna Cox, Jason Foltz, David Lyle, Ed Corns, Jeremy Weekly

Fiscal Officer Report:

- Approval of August 10, 2022 Regular Meeting Minutes

Motion: A motion to approve the August 10, 2022 Regular Meeting Minutes was made by Trustee Coleman and seconded by Trustee Boring. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

- Fiscal Officer Dearlove submitted the August 2022 Bank Reconciliation, Fund Status, Receipt Report, Payment Report and Fire Department Payroll Report.
- Fiscal Officer Dearlove stated that she received a follow-up survey form from OTARMA for the April 13, 2022 review and recommendations they made. She asked the trustees to look the survey form over and indicate what action/corrections they have taken for these recommendations and then she will return the form to them.
- Fiscal Officer Dearlove gave a review of the invoices that the township has paid and received from G2 Planning and V3. A brief discussion was held and Zoning Inspector Corns said that he would ask both companies for an itemized statement to be sent to her.
- Stated that at the October meeting we will need to do a Resolution accepting the Amounts and Rates from the county; and she has provided them the information she received from Ron Baker at the Perry County Auditor's Office for them to look over before next months meeting.
- Lodging Tax Letter- Fiscal Officer Dearlove said that she and Trustee Coleman worked on a letter to send out to residents in the township who own or operate a Bed & Breakfast to inform them of the 3 % Transient Occupancy Tax in Thorn Township. She provided a copy for everyone to look at. She also stated that our current resolution states that this is to be paid semi-annually and our form shows it as quarterly. Anna Cox will correct the form and then she will get the corrected form posted to our web page. Billie also stated that the resolution states she will be responsible for the collection of this tax and she does not have capacity to administer this so they will need to amend the resolution to change who will be collecting these taxes.
- Reported that Zoning Inspector Corns had sent her a copy of an application he received from Sandy Davis for a position on the Zoning Commission. Inspector Corns stated that right now the board is full so she can be put on as a second alternate to the commission. A brief discussion was held.

Motion: A motion to appoint Sandy Davis as an alternate to Zoning Commission effective as of September 14, 2022 was made by Trustee Wilson and seconded by Trustee Boring. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

- Appropriation increases: Fiscal Officer Dearlove stated that she has several fund lines that the needs appropriation increases.

Motion: A motion to increase the appropriations for Road Maintenance in the amount of \$187,137.77 was made by Trustee Boring and seconded by Trustee Coleman. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: September 14, 2022

Page 2 of 4

Motion: A motion to increase the appropriations for Ohio Police & Fire in the amount of \$30,000.00 was made by Trustee Coleman and seconded by Trustee Boring. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

Motion: A motion to increase the appropriations for Fire Department Payroll in the amount of \$10,000.00 was made by Trustee Boring and seconded by Trustee Coleman. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

Motion: A motion to increase the appropriations for Tax Collection General in the amount of \$1465.36 was made by Trustee Coleman and seconded by Trustee Boring. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

Motion: A motion to increase the appropriations for Tax Collection Road & Bridge in the amount of \$1,531.89 was made by Trustee Wilson and seconded by Trustee Coleman. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

Motion: A motion to increase the appropriations for EMS Tax Collection in the amount of \$2,532.51 was made by Trustee Coleman and seconded by Trustee Boring. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

Trustee Reports:

Trustee Boring:

- Reported that he enjoyed sitting in on the interviews for the fire department and he thought it went really well.

Trustee Wilson:

- Reported they did 3.58 miles of road resurfacing and 8.34 miles of chip & seal this year.
- Installed two catch basins in Robinwood to try and elevate some of the flooding in that area.
- Reported they have been replacing culverts and doing ditching on various roads.
- Reported that we are currently without a truck- the 2015 truck is at Lucas for repair work and the other truck is getting new frame under it. Jason said the 2015 truck has internal engine problems. Jason stated that he is not real pleased with Lucas service at this point and would like to take the truck to Rush to be fixed. Brief discussion was held. General consensus to move the truck to Rush in Columbus.
- Trustee Wilson asked for update on the survey for park and where they are on this. Trustee Coleman stated that he called Andy Knisley again and they said they would get to it as soon as they could and not before. Brief discussion was held.

Trustee Coleman:

- Reported that he spoke with ODNR about businesses coming into park, and they said they allow business at the state parks as long as no money is exchanged. He said that they talked about this in previous meeting and decided to not allow businesses at the park and he just wondered if they want to continue as is or do like ODNR does and allow businesses at park. Brief discussion was held. He said he thought the lady who owned the kayak business said she would be here tonight but she has not shown up. Brief discussion was held. They tabled this matter.
- Reported he attended Community Development Committee meeting-topic of discussion was Appalachian Grant.
- Reported ODNR has started dredging of the lake
- Reported Gibson Electric will start putting in the lights on September 26, 2022 at park.

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: September 14, 2022

Page 3 of 4

- Asked if they had any ideas on what to spend the remaining Capital Bill money on at the park. It was discussed that the survey still needs done out of this money. The board agreed that Trustee Coleman will contact Scott England to see if he can do the survey, and if he can to proceed as long as the cost does not exceed \$4000.00. He suggested maybe more rail fencing or maybe a flag pole and flag can be put at the park with whatever Capital Bill money is left after the survey is paid for. Zoning Inspector Corns suggested they contact Amvets or American Legion and see if they will donate a flag pole and flag. Fiscal Officer Dearlove stated that she wants all of this wrapped up by end of November.
- Reported that he met with Mike Fornataro of BLRC and all of the officers are in place for the Community Improvement Corporation, and State of Ohio has recognized them as a CIC.
- Asked if frames for the certificates of appreciation presented to Thorn Township had been purchased yet? Billie indicated that she has not so Trustee Coleman will just go ahead and take care of purchasing frames.

Zoning Report:

- Zoning Inspector Ed Corns presented his monthly reports.
- Reported that the property on State Route 13 by the Midway Restaurant has been re-platted and it is ok. He stated they will have thirteen lots for sale.
- Trustee Wilson asked if the letter has been sent to Mr. Horvath from our zoning attorney? Zoning Inspector Corns replied yes it has been.

Fire/ EMS Report:

- Chief Weekly presented his monthly reports.
- Asked the board of trustees for the approval of hiring Tristan Shoults, Kyle Sands, and Kyon James as full time Firefighter/Paramedics to the department.

Motion: A motion to hire Tristan Shoults, Kyle Sands, and Kyon James as full time Firefighter/Paramedics to the department was made by Trustee Boring and seconded by Trustee Wilson. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

- Asked the board for approval of the Standard Operating Procedures for the full time employees.

Motion: A motion to approve the Standard Operating Procedures for full time employees to the Fire Department was made by Trustee Coleman and seconded by Trustee Boring. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

- Asked to purchase MARC portable radios from Commercial Electronics not to exceed \$45,000.00. Fiscal Officer Dearlove stated this was talked about at last meeting, and we need a motion to approve an increase to appropriations to Fire Department Equipment for \$45,000.00.

Motion: A motion to approve increasing appropriations to the Fire Department Equipment in the amount of \$45,000.00 was made by Trustee Coleman and seconded by Trustee Boring. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

- Reported that starting in October we are going back 8:00 A.M. shift start time.
- Reported that engine 291 has a transmission sensor that is bad and waiting on it to arrive.
- Reported on October 9th they will be doing live outside fire training at the acquired structure on Honeycreek Road.
- Reported the resignations from the following: Brian Howe, Pat Thompson and John Layton. He also said that Aidan Smith has failed to turn in a schedule for three consecutive months and per SOP he is being removed from the roster.
- Thanked Trustee Wilson and road worker Jason Foltz for working on the ditch in front of the fire station.

RECORD OF PROCEEDINGS

THORN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: September 14, 2022

Page 4 of 4

- Reported they are completing inspection for Backwoods Fest food vendors and completing an Incident Action Plan.
- Reported he received an e-mail from ODOT and starting in 2024 they will be widening State Route 13 and making a turn lane into Cristland Hill Road. State Route 13 will be closed for 30 days and Cristland Hill Road will be closed for 90 days.

Public Comments:

- No Public Comments

Meeting Adjourned:

With no further business to discuss, a motion was made to adjourn the meeting at 5:56 P.M. by Trustee Coleman and seconded by Trustee Boring. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

Billie Dearlove

Richie Boring

Richard Wilson

Robert Coleman

All of the formal actions of Thorn Township concerning and relating to the adoption of resolutions and/ or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.