

# RECORD OF PROCEEDINGS

## THORN TOWNSHIP TRUSTEES

### REGULAR SESSION

Held: November 8, 2023

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The Board of Trustees of Thorn Township convened in regular session from 5:00 P.M. to 5:45 P.M. in the Township Hall. Trustee Boring called the meeting to order with the following members and visitors present:

**Members:**

Billie Dearlove	Present	Richie Boring	Present
Richard Wilson	Present	Robert Coleman	Present

**Visitors:** Anna Cox, Jason Emmert, Larry Thomas, Amanda Craigen, Ryan Guenther, John Ulmer, Jarrett Munyan

**Fiscal Officer Report:**

Fiscal Officer Dearlove presented the October monthly reports: Fund Status Report, Receipt Report, Payment Report, Appropriation Status Report and the October 2023 Bank Reconciliation Report.

**Asset Disposal Policy:** Fiscal Officer Dearlove said that she spoke with the state auditor's office in regards to the computer and items that Trustee Coleman has, they asked if we had an asset disposal policy. They told her most places do not have one. A brief discussion was held. She stated that she is looking into this to see if this is something that the township should have.

Trustee Coleman stated that he asked at the last meeting about the laptop computer, copy machine/printer, 2 shirts and monitor he has and what to do with them at the end of his term. He said the Trustee Boring moved that he can keep them at the end of his term, but they did not vote on it; and he just wanted clarification that he can keep these items or does he need to return them to the township at the end of the year. Fiscal Officer Dearlove stated that the items will just be put up stairs if they are returned because of the age of the computer and printer. Trustee Boring stated that he can keep the laptop computer, monitor, copy machine/printer and the 2 shirts at the end of his term.

**Approval of October 11, 2023 Regular Session Meeting Minutes**

**Approval of October 23, 2023 Special Session Meeting Minutes**

**Motion:** A motion to approve the October 11, 2023 Regular Session Meeting Minutes was made by Trustee Boring and seconded by Trustee Coleman. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

**Motion:** A motion to approve the October 23, 2023 Special Session Meeting Minutes was made by Trustee Wilson and seconded by Trustee Boring. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

**Todd Howard Status-** Fiscal Officer Dearlove asked if Todd Howard had returned to work yet? Trustee Wilson stated that no he is not. Brief discussion was held.

**2024 Budget-** Fiscal Officer Dearlove asked if the trustees have looked over the 2024 budget and if they have any questions or changes. Brief discussion, no changes or additions were made.

**Motion:** A motion to approve the 2024 Thorn Township Budget was made by Trustee Coleman and seconded by Trustee Boring. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

**OTARMA Bond/Faithful Performance Coverage-** Fiscal Officer Dearlove gave a brief summary about the Faithful Performance of Duty Coverage and explained it will cover the township the same as an individual bond but with this, they would not need individual bonds. She said there is a simple application they fill out and they must pass a resolution to switch from bonds to this Faithful Performance Duty Coverage.

**Motion:** A motion to approve Thorn Township switching from Public Official Bonds to Faithful Performance of Duty Coverage was made by Trustee Boring and seconded by Trustee Wilson. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

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**District Change Application:** Fiscal Officer Dearlove said they need to set a date for a public hearing for the Proposed District Change Application for property located at 8635 Blackbird Lane from Rural Business to Special Use. Brief discussion was held and the date for the public hearing will be November 28, 2023 at 5:00 P.M.

Fiscal Officer Dearlove stated that she needs to increase the appropriations for the following: Repairs & Maintenance-Fire Department in amount of \$5000.00, Operating Supplies-Fire Department in amount of \$10,000.00 and Operating Supplies- EMS in the amount of \$10,000.00.

**Motion:** A motion to approve an increase in appropriations for Repairs & Maintenance-Fire Department in amount of \$5000.00, Operating Supplies-Fire Department in amount of \$10,000.00 and Operating Supplies- EMS in the amount of \$10,000.00 was made by Trustee Wilson and seconded by Trustee Coleman. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

#### **Trustees Reports:**

**Trustee Boring- Nothing to report.**

#### **Trustee Wilson-**

Reported they had all the fire extinguishers and exits signs checked out. They replaced three old fire extinguishers and they will be doing fire house this week.

Reported that Jason sealed the concrete at the firehouse.

Reported that they are replacing culverts on Township Road 15.

Reported that he passed out the new Marathon Credit Cards.

Stated that he will be attending an Issue II meeting tomorrow at 3:00, this is for the grant they are trying to get to blacktop the roads.

#### **Trustee Coleman-**

Reported he attended a Buckeye Lake Trails meeting this morning-topic was about the bicycles that they will be giving away this year.

Stated that at last month's meeting we passed a resolution for the solar panels but we did not set a fee for it and this will need to be done by January 1<sup>st</sup>. Trustee Boring stated that they are waiting to hear what information Inspector Corns has gathered on this. Inspector Corns stated that he will discuss this when he gives his report later in the meeting.

Stated that someone put a page from the Policy & Personnel Handbook on his desk regarding turning in equipment at the end of your term. Trustee Wilson stated that he found this after last month's meeting and put it on his desk. Trustee Coleman said that this has been discussed and taken care of earlier in the meeting. He will turn in all of his keys, garage door opener and vests at the next meeting.

#### **Fire/EMS:**

Chief Weekly presented his monthly reports.

Reported the 2021 Medic had to have the turbo replaced. It was under warranty.

Reported they completed Fire Prevention for Thornville Elementary and the pre-school at the Middle School. Fiscal Officer Dearlove thanked the fire department crew for doing this for the students.

Reported they assisted with traffic control for the Elementary School Halloween Parade.

Reported that the Fire Fighter's Association purchased candy that the crew passed out for Trick or Treat.

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Reported the annual pump testing has been completed on both fire trucks, they both passed.

Fire Chief Weekly gave a presentation to honor Jason and Justin Emmert for their 16 years of service to the department and presented them with a metal shield with their names and years of service on it. Thank you Jason and Justin Emmert for your years of service to the department and the community.

#### Zoning:

Zoning Inspector Corns presented his monthly reports.

Reported he made contact with the gulf cart guy and they are working on the application process.

Reported that he has a few Solar Panel fees, there are not a lot out there. He said that the middle of the road price range is about \$35.00.

Gilford Township	\$35.00	Liberty Township	\$35.00
Colrain Township	\$35.00	City of Pickerington	\$100.00
City of Athens	\$50.00		

A brief discussion was held on the solar panel fee. Inspector Corns recommends a \$35.00 flat fee per application in a calendar year.

**Motion:** A motion to set the Solar Panel fee at a \$35.00 flat fee per application in a calendar year effective January 1, 2024 was made by Trustee Coleman and seconded by Trustee Boring. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

#### Public Comments:

##### John Ulmer-Mowing Contract-

John Ulmer presented a couple different options for the renewal of the mowing contract.

1. He said we can leave the contract rate the same as it currently is.
2. An increase in rate of \$10.00 per mowing for each of the properties. John said that the rate has not increased for about the last 15 years.
3. Transfer the contract into Brody Barrera's name and leave contract rate as is.

A brief discussion was held on the three options.

**Motion:** A motion to transfer the mowing contract to Brody Barrera and increase the rate \$20.00 per mowing for each of the properties mowed was made by Trustee Boring and seconded by Trustee Coleman. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman, Aye.

#### Meeting Adjourned:

With no further business to discuss, a motion was made to adjourn the meeting at 5:45 P.M. by Trustee Boring and seconded by Trustee Coleman. **Votes were:** Richie Boring; Aye, Richard Wilson; Aye, Robert Coleman; Aye.

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Billie Dearlove

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Richie Boring

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Richard Wilson

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Robert Coleman