

THORN TOWNSHIP ZONING DEPARTMENT

13780 Zion Road, P.O. Box 460 Thornville, Ohio 43076

Zoning Inspector: Ed Corns

(740) 641-9094

thorntwpzoninginspector@gmail.com

Zoning Secretary: Debbie Morgan

(740) 258-2637

thorntwpzoning@gmail.com

NOTICE

March 12, 2020

Re: Permit Procedure Revision in Response to Corona Virus Outbreak

All,

In response to the ongoing Covid-19 (Corona Virus) outbreak in the state of Ohio and around the world, the Thorn Township Zoning Department will be making the following changes to the permitting processes for the next 60 days. By authority given to the Zoning Inspector by the Thorn Twp. Zoning Code, The Zoning Inspector has 30 days from the receipt of official application for permit (on official Thorn Twp. application) to rule on permit request's and to either deny or approve and issue a permit.

Effective at 12.01 a.m. Friday March 13, 2020 the following revised procedures will be placed into effect regarding the issuance of Zoning Permits:

- 1) All permit requests must be submitted in writing on the official Thorn Township Zoning Application. Said application can be downloaded from our website by visiting www.thorntownship.com/zoning. Scroll down to the forms section and download the application. Completed applications shall be emailed to: thorntwpzoninginspector@gmail.com
- 2) Upon official receipt of request for a permit, you will be advised of any additional requirements that may need to be met prior to the issuance of said permit (ie..property survey, pinning of corners of proposed structure on the lot...etc.)
- 3) Once all requirements have been met, you will receive information pertaining to the fee required for the permit. You will be required to mail a check or money order (make payable to Thorn Township) to P.O. Box 460 Thornville, Ohio 43076. Upon receipt of payment, you will receive two emails. One will contain a copy of the issued permit and the second will contain a copy of your permit placard. The placard will need to be printed and posted where it is visible from the roadway for the duration of the project.

This revision in no way negates the Zoning requirement(s) as set forth in the Thorn Township Zoning Regulations nor does this revision negate the requirement(s) to obtain a Zoning permit prior to any construction within Thorn Township.

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We will continue to monitor the situation regarding this issue and will make the appropriate changes as needed.

If you have any questions, please feel free to contact the Zoning Inspector at the phone number or email address listed.

We thank you for your patience and understanding during this time.

Respectfully,

Ed Corns

Thorn Township Zoning Inspector